



Cement Corporation of India Limited
(A Govt. of India Enterprise)
Core V, SCOPE Complex, 7 Lodhi Road
NEW DELHI-110 003
CIN-U74899DL1965GOI004322
PHONE: 011-30481079

E-mail: mandcs_co@ccilttd.in
Website: www.ccilttd.in

NOTICE INVITING E-TENDER (NIT)
(Only through e-procurement)

1.0 Annual Maintenance Contract for PCs and Printer installed at Corporate Office (i.e. Scope Complex & Nehru Place)-Tender No. - ND/M&CS/AMC/2020-21.

The complete set of tender documents is available on websites www.ccilttd.in, www.eprocure.gov.in and www.cci-etender.com of Antares Systems Ltd.

E-TENDER NO.	Tender No. ND/M&CS/AMC/2020-21
MODE OF TENDER	e-Procurement System (Online Part A - Techno-Commercial Bid and Part B - Price Bid) through www.cci-etender.com of Antares Systems Ltd.
Date of NIT available to parties to download	From 14.01.2020(10:00 hrs.) Till 23.01.2020 (15:00 hrs.)
Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and Price Bid at www.cci-etender.com	From 14.01.2020 (10:00 hrs.) Till 23.01.2020(15:00 hrs.)
Date & time of opening of Part-A (i.e. Techno-Commercial Bid) Part-B Price Bid: Date of opening of Part-B i.e. price bid shall be informed separately	23.01.2020 at 15:30 hrs. To be communicated separately.
Validity of bids	60 days from the date of techno- commercial bid opening.

Manager (M&CS)

Note: The tenderers are advised to keep visiting our website till last/extended date of submission/due date of opening of tender for corrigendum /addendum, if any, to the tender.

List of Annexure

The tender documents comprise of following:-

Annexure: I	Important Instructions to Bidders
Annexure: II	Checklist
Annexure: III	Part-III- Special terms & conditions
Annexure: IV	Price Bid Performa (Price schedule) to be submitted duly filled in on-line as Part-B. Cost break up rates quoted may also be furnished.

Important Instructions for E-procurement

This is an e-procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is Antares Systems Ltd., No.24, 1st Floor, Sudha Complex, 3rd Stage, 4th Block, Basaveshwar anagar, Bangalore-560079.

You are requested to read the tender terms & conditions (**Annexure: I, II, III & IV**) of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p>Process of E-Tender: Registration: (To be done by our service provider M/s Antares System Ltd. at Free of cost) The process involves vendor's registration with Tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. Antares Systems Ltd is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature). SPECIAL NOTE: THE PRICE BID AND THE TECHNO-COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT www.cci-etender.com</p> <p>Vendors are required to register themselves online with www.cci-etender.com → 'Register Me' link. Filling up details and creating own user id and password → Submit. Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact CCI/Antares Systems Ltd, (before the scheduled time of the e- tender). Contact person (Cement Corporation of India): 1 .Manager (Systems), Landline: 011-24360099 Mobile:7827939857 Email: mandcs_co@ccilttd.in 2. Dy. Manager (Systems) Landline: 011-24360099 Mobile: 08750732135 E-mail: mandcs_co@ccilttd.in</p> <p>Contact person (Antares Systems Ltd): 1. Mr. Pravesh Mani Sr.Exe-CRM Mobile: 09044314492 2. Helpdesk Ph: 0804935200 Ph: 03346046611 Email:praveshmani.t@antaressystems.com</p> <p>B) System Requirement: Windows 8,10 Professional Operating System, Internet Browser-9,10 &11. Signing type Class 3 digital signature, Java JRE 6 and above</p>
2	<p>(A) Part-A Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part-B Price bid will be opened electronically of only those bidder(s) who's Part-A Techno- Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part-B Price bid, through valid email confirmed by them.</p>

	Note: The tenderers are advised to offer their lowest possible rates taking into account the prevailing market conditions. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	In case of failure to access the payment towards non-refundable fees for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of non-refundable fees through separate DD well in advance and verify completion of transaction in respect of non-refundable fees. Vendors are instructed to use Upload Documents link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB. Once documents are uploaded in the library, vendors can attach documents through Attach Document link against the particular tender. For further assistance please follow instructions of vendor guide
5	All notices/corrigendum and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the downloading parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.
8	Bidding in e-tender: a.) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. b.) Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. c.) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender. d.) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.
9	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website www.cci-etender.com of Antares Systems Ltd.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be

	considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor guide in the page www.cci-etender.com to familiarize themselves with the system before bidding.

For and on behalf of CCI Ltd.

Manager (M&CS)

Checklist

The following documents have to be submitted in online mode alongwith Techno-commercial and Price Bids of the tender. The Bidder's are requested to visit the website of CCI: www.ccilttd.in and click on "Tenders" tab to view the General Terms & Conditions (GTC) of the contract. Bidders are advised to go through the detailed GTC and successively submit the various Annexure as given in the table below:

S.No.	Item	Yes/No/NA
1	Scanned copy of covering letter (Annexure-1)	
2	Copy of GST Registration Certificate and PAN Card	
3	Copy of Latest Income Tax Return	
4	Balance Sheet for last 3 financial years	
5	Udyog Aadhar Number (For MSME bidders)	
6	Annexure 3 (Declaration of relation to officer of CCI)	
7	Annexure 4 (unexecuted / present contracts / jobs in hand)	
8	Annexure 5 (Bidder's firm/company profile)	
9	Annexure 8 (Details of orders executed including CCI during the last three years)	
10	Annexure 9 (Declaration letter of having read and understood the GTC)	
11	Purchase Order Copies of Last 3 yrs	

CEMENT CORPORATION OF INDIA LIMITED

PART – III

Scope of Work for AMC

1. The vendor will depute an engineer once in month to attend the system for proper checking apart from the break down calls at scope & Nehru place office.
2. The vendor will be responsible for repair /replacement of all the spare parts except printer head, Ribbon, keyboard, Mouse & Cartridge.
3. The vendor should provide a backup machine in case there is a delay for more than two working days for repairing of the machine/printer.
4. The vendor shall take care of all preventive/corrective steps to ensure virus free performance (operating System and Hardware) of all the systems under MAC depicted separately otherwise it will be considered to have been included in the rates

5. TERMS OF PAYMENT & PAYING AUTHORITY:

100% payment within 30 working days after successful completion certificate regarding the system for proper checking apart from the break down calls at Scope & Nehru place Office.

6. Billing and Paying Authority:

The bill (in triplicate) along with the supporting documents duly verified by the consignee as to Delivery & Installation will be submitted to the Office of Manager (Systems) for payment purpose. The payment disbursing authority is:

**The Addl. General Manager (Finance),
M/s Cement Corporation of India Limited
Core 5 , Scope Complex, 7 Lodhi Road
New Delhi, 110003**

Payments will be made through RTGS only. All bank charges/commission shall be borne by the supplier. The tenderers has to submit the Bank Details alongwith the tender.

7. DURATION OF CONTRACT:

The successful tenderer will have to Annual Maintenance Contract for PCs and Printer installed at Corporate Office (i.e. Scope Complex & Nehru Place) within maximum period of 1year from the date of award of Contract.

8. Liquidated Damage (Penalty):

Time is essence of the contract. In case the contractor fails to complete the work as stipulated in the Special Conditions of Contract and Scope of Contract, he shall be liable to pay to the Owner as compensation, an amount equal to 0.5 % of the value of the contract per

fortnight of delay for such services subject to a maximum of 5 % of the total value of the contract.

9. SECURITY DEPOSIT:

The successful tenderer shall furnish security deposit equivalent to 5% (five percent) of the contract / order value by way of RTGS & Bank Guarantee from nationalized bank (in CCI format) in terms of clause No.2 of Part-II General Terms & Conditions towards satisfactory performance of the contract within fifteen days from the date of issue of Work Order.

Security Deposit shall be refunded within 3 months of satisfactory completion of contract on the basis of certificate to be issued by the concerned official of the Corporation having been successfully completed. It shall be lawful if any difference or dispute is likely to exist, to defer repayment of Security Deposit or any portion thereof which may be due until such difference or dispute is finally settled or adjusted.

10. JURISDICTION:

It is hereby agreed by the parties here to that only courts at New Delhi/ Delhi shall have jurisdiction to decide or adjudicate upon any dispute which may arise out of or be in connection with this agreement.

11. Our Corporation reserves the right to cancel or accept or reject any offer or tender without giving any reason or justification.

12. The bidders do not have any claim on the award of Work order/ Supply order.

13. Individual offer should be given for each enquiry. Clubbing of offers against more than ONE enquiry is not allowed and such offers will be rejected.

S.NO.	PARTICULARS	QUANTITY (Approx.)
1.	HCL ALL IN ONE DESKTOP	30
2.	LENOVO ALL IN ONE PC	03
3.	HP ALL IN ONE DESKTOP	34
4.	DELL ALL IN ONE DESKTOP	05
5.	DELL LAPTOP	09
6.	MAC	01
7.	ZENITH ALL IN ONE DESKTOP	4
8.	HP LASERJET PRINTER (1020,1010, P1505, P1008,1007, 1136, 1005,M128)	35
9.	HP DESKJET PRINTER-1280	03
10.	LIPI 6306 LINE PRINTER 600 LMP WITH 136 COLUMNS PRINTING CAPACITY	01
11.	CANON LASERJET FM 4750 (4 IN 1) PRINTER	01
12.	Dot Matrix Printer Wipro Ex-330	01
13.	HP LASERJET MULTIFUNCTION M128FN	05

Tender No. - ND/M&CS/AMC/2020-21.

Price Bid

Description	Basic price (in Rs)	GST @ %	Total FOR destination price (in Rs.)
a	b	c	d
Annual Maintenance Charges of Computers & Printers			

1. The Lowest Bidder (L-1) shall be evaluated on the basis of net cost to the corporation i.e. total landed cost .

Signature of Tenderer with official stamps

Date & place

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