

Important instructions for E-Procurement

This is an E-Procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, New Delhi-110003

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p>Process of E-tender :</p> <p>Registration:</p> <p>The process involves vendor's registration with tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT etenders.gov.in/eprocure/app</p> <p>1).Vendors are required to register themselves online with etenders.gov.in/eprocure/app Register as Vendor Filling up details and creating own user id and password→ Submit.</p> <p>2).Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact CCI/NIC-CPPP portal.</p> <p>Contact person (Cement Corporation of India):</p> <p>1. HOD (Mech)</p> <p>CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490 Contact No.: 03675-246109, + M: 9993586760 E-mail : ccibcfmech01@gmail.com</p> <p>2. HOD (MM)</p> <p>CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490, M: 7086653319 E-mail : bokajanmm01@gmail.com</p> <p>(A) Help Desk (NIC-CPPP): (E-commerce): ☐ 8077213001</p> <p>(B) System Requirement: Windows 8, 10 Professional Operating System, Internet Browser-9, 10 &11 Signing type Class 3 digital signature Java JRE 6 and above.</p> <p>THE VENDORS ARE ADVISED TO GO THROUGH THE <u>Help Manual</u> LINK AT etenders.gov.in/eprocure/app FOR GENERAL GUIDANCE ABOUT TENDER PROCESS.</p>
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	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p>Note: The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>In case of failure to access the payment towards cost of tender document & EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of Vendor Help Manual.</p>
5	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the responsibilities of the parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.
8	<p>Bidding in e-tender & Reverse auction:</p> <p>(a). Bidder(s) need to submit necessary EMD and Tender fees (If ANY) to be eligible to bid online in the e-tender. Tender fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by CCI.</p> <p>(b). The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid is explained in Help Manual.</p> <p>a. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>b. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>(c). The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p>

	<p>(d). All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>(e). It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>(f). No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.</p> <p>(g). Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
09	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website etenders.gov.in/eprocure/app of NIC-CPPP.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor Help Manual in the home page etenders.gov.in/eprocure/app to familiarize themselves with the system before bidding.

CEMENT CORPORATION OF INDIA LTD.

(A Govt. of India Enterprise)

File No.: BKJ/MECH/KILN/Stock Transfer/ Mandhar/ Transportation/22-23

Annexure-X

PART-III- SPECIAL TERMS & CONDITIONS

Transportation of equipments from Mandhar Cement Factory to Bokajan Cement Factory.

In addition to the General Terms and Conditions of tender under PART – I & II, the following terms and conditions will also apply to the contract. These special terms and conditions, if contradictory to any conditions given in PART - I & II, will prevail upon the conditions given therein.

BACKGROUND

Mandhar Cement Factory is situated near Chattisgarh Vidhansabha, Raipur. Bokajan Cement Factory is located 320 KM from Guwahati, Assam and 16 KM from Dimapur, Nagaland. Total road distance between Mandhar Cement Factory to Bokajan Cement Factory is 1900 KM (Approx.)

1.0 SCOPE OF WORK

Transportation of equipments from Mandhar Cement Factory to Bokajan Cement Factory.. The details of the items to be shifted to Bokajan Unit are as under:

Sl No.	Description of Equipment	Size/Type	Qty	Total Weight (Approx.)
1.	Kiln Tyre	3200X3600X460 MM	02 Nos	20 MT
2.	Support Rollers		04 Nos	20 MT
3.	Cement Mill Gearbox	BH-165	02 Nos	40 MT
4.	Kiln Gear Box	C-160	01 No	10 MT
5.	Cement Mill Torsion Shaft		02 Nos	20 MT
6.	Cement Mill Pinion with Shaft		02 Nos	20 MT

Agencies should have adequate experience in transportation of heavy Machinery. Documentary proof of the same should be submitted along with tender documents regarding works carried in last 3 years.

2.0 EARNEST MONEY DEPOSIT

Nil

3.0 Price

The rates quoted shall be firm until completion of the order.

4.0 PAYMENT

100 % payment within 30 days through RTGS after receipt of material at our site.

5.0 JOB COMPLETION

Within 30 days from date of issue of work order.

6.0 SAFETY OF MATERIAL DURING TRANSPORTATION

- a) Transporter should take extra care of material during transit.
- b) Other consignee material is not allowed to transport with CCI material.
- c) Material loaded at Mandhar Cement Factory should be at Bokajan Cement Factory. In transit transshipment is not allowed.
- d) Material to be locked with trailer by using belt /rope to protect from fall/any damage in transit.

7.0 DEPLOYMENT OF TRUCK

You are requested to deploy truck within 03 days from receipt of intimation. Truck will be deployed as per requirement of corporation.

8.0 SUPERVISOR

The contractor should engage skilled supervisor to supervise the work to be executed by him at his own cost. The contractor shall have to make himself or his responsible representative available at the working place during the working time to contact the concerned officer of the department for taking instructions.

9.0 IN TRANSIT INSURANCE OF MATERIAL

Transit insurance of material will be in scope of CCI.

10.0 GOODS & SERVICE TAX

- i) The IGST/CGST/SGST, if applicable, will be paid on the cost of the finished goods being supplied, as per the rate (%) prevailing at the time of scheduled delivery period, subject to the supplier claiming the same as separate item on their bill.
- ii) The supplier shall furnish the following certificate on the body of the bill claiming aforesaid amount of IGST/CGST/SGST.
- iii) "It is certified that the goods, on which GST has been charged, have not been exempted under the GST or the rules made there under. The amounts charged on account of GST on those goods are not more than what is payable under the provisions of the relevant act, or the rules made there under:"
- iv) GST will be paid subject to showing/appearing the same on GST portal under GSTR-2A report.

11.0 LIQUIDATED DAMAGES

Any delay beyond the schedule duration of 3 days will attract penalty for every day @ Rs. 5000/- .

12.0 SECURITY DEPOSIT

Nil.

13.0 PAYING AUTHORITY

H.O.D. (FINANCE) – BOKAJAN CEMENT FACTORY, BOKAJAN

HOD(Mechanical)

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File No.: BKJ/MECH/KILN/Stock Transfer/ Mandhar/ Transportation/22-23

Annexure-XI

PART- IV : TECHNICAL SPECIFICATIONS

Transportation of equipments from Mandhar Cement Factory to Bokajan Cement Factory.

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5.	Cement Mill Torsion Shaft		02 Nos	20 MT
6.	Cement Mill Pinion with Shaft		02 Nos	20 MT

Agencies should have adequate experience in dismantling of heavy Machinery. Documentary proof of the same should be submitted along with tender documents regarding works carried in last 3 years.

HOD(Mechanical)

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Annexure-XII

PRICE BID

Transportation of equipments from Mandhar Cement Factory to Bokajan Cement Factory.

Sl No.	Job Description	Qty	Amount/ Truck	Total Amount
1.	25 MT low bed trailer	02 Nos		
2.	50 MT low bed trailer	02 Nos		
3.	GST	_____ %		
Total (1+2+3)				

1. L1 will be decided on overall total landed cost basis.

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Signature Name and design.
With company's stamp