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Note: - Part-I - Instruction to tenderers, Part-II General terms & conditions, all formats and submit the same along with Annexure-9 which is available in CCI web site www.ccilttd.in must be submitted by tenderer duly filled & signed.

Important instructions for E-Procurement

This is an E-Procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, New Delhi-110003

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p>Process of E-tender :</p> <p>Registration:</p> <p>The process involves vendor's registration with tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature). SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT etenders.gov.in/eprocure/app</p> <p>1).Vendors are required to register themselves online with etenders.gov.in/eprocure/app Register as Vendor Filling up details and creating own user id and password→ Submit.</p> <p>2).Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact CCI/NIC-CPPP portal. Contact person (Cement Corporation of India):</p> <ol style="list-style-type: none">1. Mechanical Department CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490 Contact No.: 03675-246109, + M: 9993586760- HOD (Mech.) M: 6001097702 - Coordinator E-mail : ccibcfmech01@gmail.com 2. HOD (MM) CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490, M: 8897856954- HOD (MM) E-mail : bokajanmm01@gmail.com <p>(A) Help Desk (NIC-CPPP): (E-commerce): • 8077213001</p> <p>(B) System Requirement: Windows 8, 10 Professional Operating System, Internet Browser-9, 10 &11 Signing type Class 3 digital signature Java JRE 6 and above.</p> <p>THE VENDORS ARE ADVISED TO GO THROUGH THE <u>Help Manual</u> LINK AT etenders.gov.in/eprocure/app FOR GENERAL GUIDANCE ABOUT TENDER PROCESS.</p>
	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p>Note: The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.

4	<p>In case of failure to access the payment towards cost of tender document & EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of Vendor Help Manual.</p>
5	<p>All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).</p>
6	<p>The responsibility of downloading the related corrigenda, if any, will be that of the responsibilities of the parties.</p>
7	<p>E-tender cannot be accessed after the due date and time mentioned in NIT.</p>
8	<p>Bidding in e-tender & Reverse auction:</p> <ol style="list-style-type: none"> Bidder(s) need to submit necessary EMD and Tender fees (If ANY) to be eligible to bid online in the e-tender. Tender fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by CCI. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid is explained in Help Manual. <ol style="list-style-type: none"> In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else. The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above. All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER. It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender. Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.
09	<p>Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.</p>
10	<p>No deviation to the technical and commercial terms & conditions are allowed.</p>
11	<p>After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.</p>
12	<p>CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.</p>
13	<p>The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website etenders.gov.in/eprocure/app of NIC-CPPP.</p>
14	<p>The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.</p>
15	<p>The bid will be evaluated based on the filled-in technical & commercial formats.</p>
16	<p>The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.</p>
17	<p>Bidders are requested to read the vendor Help Manual in the home page etenders.gov.in/eprocure/app to familiarize themselves with the system before bidding.</p>

CEMENT CORPORATION OF INDIA LIMITED



(A Govt. of India Enterprise)
An ISO 9001:2008 Certified Company/CIN - U74899DL1965GOI004322
Bokajan Cement Factory - 782 490/Dist. Karbi Anglong: Assam
Phone 03675 - 246106/246109, Fax No. 03675-246107
E-mail ID: ccibcfmech1@gmail.com

Annexure-X

NIT No. : BKO/MECH/EMGNCY COAL FEED/23-24

PART-III: SPECIAL TERMS AND CONDITIONS

Special Terms and Conditions for "PCC/RCC works for Installation of Coal Hopper (cap 10 tone) for emergency coal feeding to both coal mill hoppers". These Special terms and conditions, if found contradictory to any conditions given in Part-I&II terms and conditions, will prevail as per the conditions given therein:

GENERAL INFORMATION OF PLANT

- 1) Bokajan Cement Factory is located at Bokajan Town, 15 Km away from Dimapur Town and about 250 Km away from Guwahati (Assam). Bokajan is well connected by Bus & Train route (on Guwahati-Dibrugarh Rail Line).
- 2) Bokajan Cement Factory is a 1.98 lakh MT cement plant one among the three operating units of Cement Corporation of India Limited (A Government of India Enterprise).
- 3) Geographical Location of the site: 260 01/13.8//N & 930 45/52.5//E
- 4) Soil investigation report of CCI Plant: Safe load bearing capacity of soil 30.00 Tonne / M2 at -3.00 mtr. Below G.L. Level of Soil
- 5) CCI Bokajan plant is covered by old Alluvial soil . Seismic Zone
- 6) CCI Bokajan fall under (Zone V)
- 7) Temperature Range : 120 C to 340 C

1.0 SCOPE OF WORK

- 1) Rough dressing of floor area & pit area before start of construction work.
- 2) The surface shall be dressed manually to remove the loose soil the surface level to receive PCC.
- 3) Compaction of soil.
- 4) After pouring PCC for bottom pit floor, the concrete must leveled and rammed in accordance with the level pillars and end supports.
- 5) Details of RCC/PCC construction is given below that mixture ration should be M20 (Cement/Sand/Aggregate=1:1.5:3):

S No.	Particulars	Size	Qty
1.	Bottom Pit Floor PCC work	3300X3510X100	1.60 m3
2.	PCC works for 04 No columns	1500X1500X300	2.70 m3
3.	RCC construction of 04 No columns for main vertical post	500X500X2350	2.35 m3
4.	PCC works for 01 No Tail Pulley Foundation	750X1100X500	0.42 m3
5.	PCC works for 01 No Snub Pulley Foundation	350X1230X500	0.22 m3
6.	RCC works for 01 No Tail Pulley Foundation	750X1100X750	0.62 m3
7.	RCC works for 01 No Snub Pulley Foundation	350X1230X700	0.30 m3

- 6) Work must be carried out as per Drg. No. **12:00:55/55.1**

CONTRACTOR SCOPE:

- 1) Skilled manpower like mason, marking man, carpenter, bar bender, riggers & helpers with tools & tackles.
- 2) Nails, bending bars, shuttering ply, concrete mixer machine, diesel for machine.
- 3) Supervision of complete civil construction according to drawing provided by CCI.
- 4) Fooding and lodging of manpower.

CCI SCOPE:

- 1) Civil construction material like cement, sand, aggregate, TMT bar, brick.
- 2) JCB for rough dressing of floor area & pit area before start of construction.
- 3) Water and electricity.

2.0 ELIGIBILITY CRITERIA

Party should have experience of similar jobs done in cement industries and for jobs like RCC/PCC work for installation of structure, parties should have requisite experience. Documentary evidence viz work order copy/Job completion certificate etc is to be enclosed to qualify for Techno commercial bid and only such parties shall be considered. There will be preferences to the parties having work experience with CCI Bokajan Cement Factory.

3.0 DURATION OF WORK:

Job to be completed within 30 Days from the date of release of work order. Site mobilization must be done within 7 days from date of placement of work order.

Apart from the above work content under contractor's scope shall also include the following:

- 1) Transportation of material from the stores/civil office/packing plant to site.
- 2) Scope of work specifies the major outlines of the jobs. The contractor shall do any minor modification/rectification/adjustment as per the site requirement without any extra charge.
- 3) Cost of damage to plant & machinery during execution of work will be recovered from the contractor bill.

4.0 GENERAL RESPONSIBILITIES OF THE CONTRACTOR:

- 1) The contractor should arrange for sufficient number of workmen to completed the job in time. Any special lighting arrangement required for working after sunset is to be arranged by the CCI.
- 2) The contractor should depute one Site In-charge along with individual Engineer/Supervisor for respective job supervision and for the purpose of communication.
- 3) The contractor shall at all-time comply with the instruction of the Corporation Engineers in the work in all its aspect in general, but with special reference to the work, accuracy of working, care in handling the equipment.

5.0 PRICES:

- 1) No escalation during the period of contract/execution of the entire contract/extended period on whatever reasons thereof will be allowed in prices. However, prevailing rate of all taxes and duties may be declared in techno-commercial bid.

- 2) The price should be quoted strictly in our prescribed Price Bid Pro-forma only which is enclosed with the tender, both in figures and words to avoid ambiguities. In case of any difference in figures & words, the lower amount of the two will be taken into consideration.
- 3) Award of contract will be solely at the discretion of CCI.
- 4) Party shall quote their rates in price Bid format (Annexure-XII) Item-wise.

6.0 PAYMENT TERMS:

- 1) 90% payment will be released within 30 days through NEFT/RTGS after submission of bill.
- 2) Balance 10% payment will be released after warranty period.
- 3) In case the party does not submit Security Deposit, equal amount of security deposit will be deducted from bill. Amount of deducted security deposit will be released after submission of Bank Guarantee, equal amount of security deposit.
- 4) The GST amount will be paid once the same is filed by the party and reflected in our GST portal.
- 5) Other statutory deduction will be made as per government norms.

7.0 PENALTY/ L/D:

- 1) Any delay beyond the scheduled completion period of the project will attract penalty @ 0.5% delay per fortnight of the total contract value subject to the maximum ceiling of 5% of the total contract value.
- 2) The date of successful commissioning on the basis of certificate given by CCI will be treated as the date of completion for the purpose of calculating penalty.
- 3) Recoveries for penalty will be made from the bill. This excludes the balance 10% amount retained towards performance guarantee / warranty.

8.0 SECURITY DEPOSIT (S.D.):

- 1) The successful tenderer shall have to furnish Security Deposit equivalent to 5% (Five percent) of the total value of the contract by way of Bank Guarantee in terms of clause 2.0 of Part-II of the tender towards satisfactory performance of the contract within 15 days from the date of award of the work order to our Bokajan unit.
- 2) This Security Deposit shall be refunded within 3 months from the date of satisfactory completion of the job/commissioning and on the basis of certificates given by CCI.

9.0 PAYING AUTHORITY: HOD (FINANCE) Bokajan Cement Factory, Bokajan

10.0 INSPECTION:

- 1) The job shall also be inspected at works at regular intervals by the CCI representative. However, complete supervision shall be on contractor's scope.
- 2) Inspection shall, in no way, absolve the contractor of their responsibilities of workmanship, quality and performance guarantee offered by them.

11.0 WARRANTY

The party shall warranty for perfection of the works executed for 6 months and also to rectify/repair free of cost at site case of any failure of the completed jobs immediately. In the event of contractor not complying with the above within a reasonable time, the Corporation will have the option to rectify/repair or get the work done from other agency after giving 3 days notice to contractor at his risk and cost.

12.0 OTHER TERMS AND CONDITIONS

- 1) The entry (in and out) of the contractor & workforce shall be regulated as per the instructions by the contractor Personnel/Security Departments.
- 2) The contractor shall maintain proper record under various Acts/Statutes in force and shall produce the same for inspection when ever required by CCI Statutory to do so.
- 3) While working, the contractor shall provide all safety equipments and take care of the safety measures as per stipulations of Factories Act & Rules. In case of accident (Minor/Major/Fatal) of contractor & workmen, CCI is not liable to pay any compensation etc., on this account. In case of emergency, the contractor & workers will be allowed OPD at our health centre treatment and cost of treatment shall be recovered from the contractor.
- 4) CCI will not be liable for any loss/damages to the contractor on account of non availability of any fronts or services due to reasons beyond control of CCI.
- 5) Compliance to labour laws: The contractor shall arrange the labour license, if required, for the work to be completed. The contractor will have to observe all the provisions of labour laws in force or as amended from time to time in respect to his work force.
- 6) The contractor shall have to present himself or his Site Incharge/Supervisors/Engineers during the entire period of work, which will be responsible for the execution of work, and for receiving any instructions from the Engineer in charge.
- 7) The quality of work should be as per relevant standards and to the entire satisfaction of Engineer in charge of CCI.
- 8) The contractor will ensure issue of employment cards to his workers, which is required to be produced while entering the Factory at entry gate of CCI Bokajan. The contractor shall submit the list of employees at the time of commencement of work and any change thereof be intimated to the management.

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Annexure-XI

NITNo.:BKO/MECH/EMGNCY COAL FEED/23-24

PART-IV : TECHNICAL SPECIFICATION

1.0 SCOPE OF WORK

- 1) Rough dressing of floor area & pit area before start of construction work.
- 2) The surface shall be dressed manually to remove the loose soil the surface level to receive PCC.
- 3) Compaction of soil.
- 4) After pouring PCC for bottom pit floor, the concrete must leveled and rammed in accordance with the level pillars and end supports.
- 5) Details of RCC/PCC construction is given below that mixture ration should be M20 (Cement/Sand/Aggregate=1:1.5:3):

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6.	RCC works for 01 No Tail Pulley Foundation	750X1100X750	0.62 m3
7.	RCC works for 01 No Snub Pulley Foundation	350X1230X700	0.30 m3

- 6) Work must be carried out as per Drg. No. 12:00:55/55.1

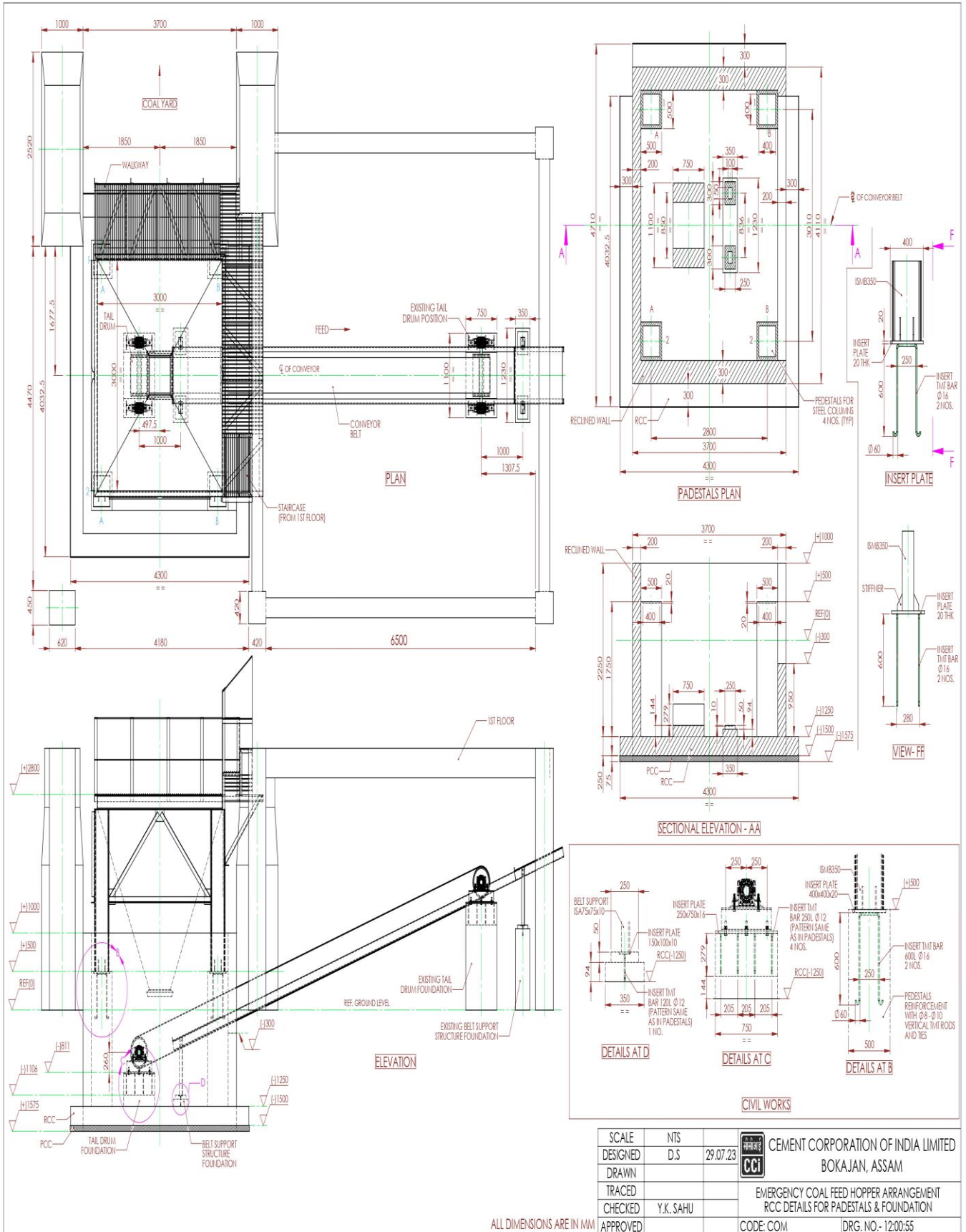
CONTRACTOR SCOPE:

- 5) Skilled manpower like mason, marking man, carpenter, bar bender, riggers & helpers with tools & tackles.
- 6) Nails, bending bars, shuttering ply, concrete mixer machine, diesel for machine.
- 7) Supervision of complete civil construction according to drawing provided by CCI.
- 8) Fooding and lodging of manpower.

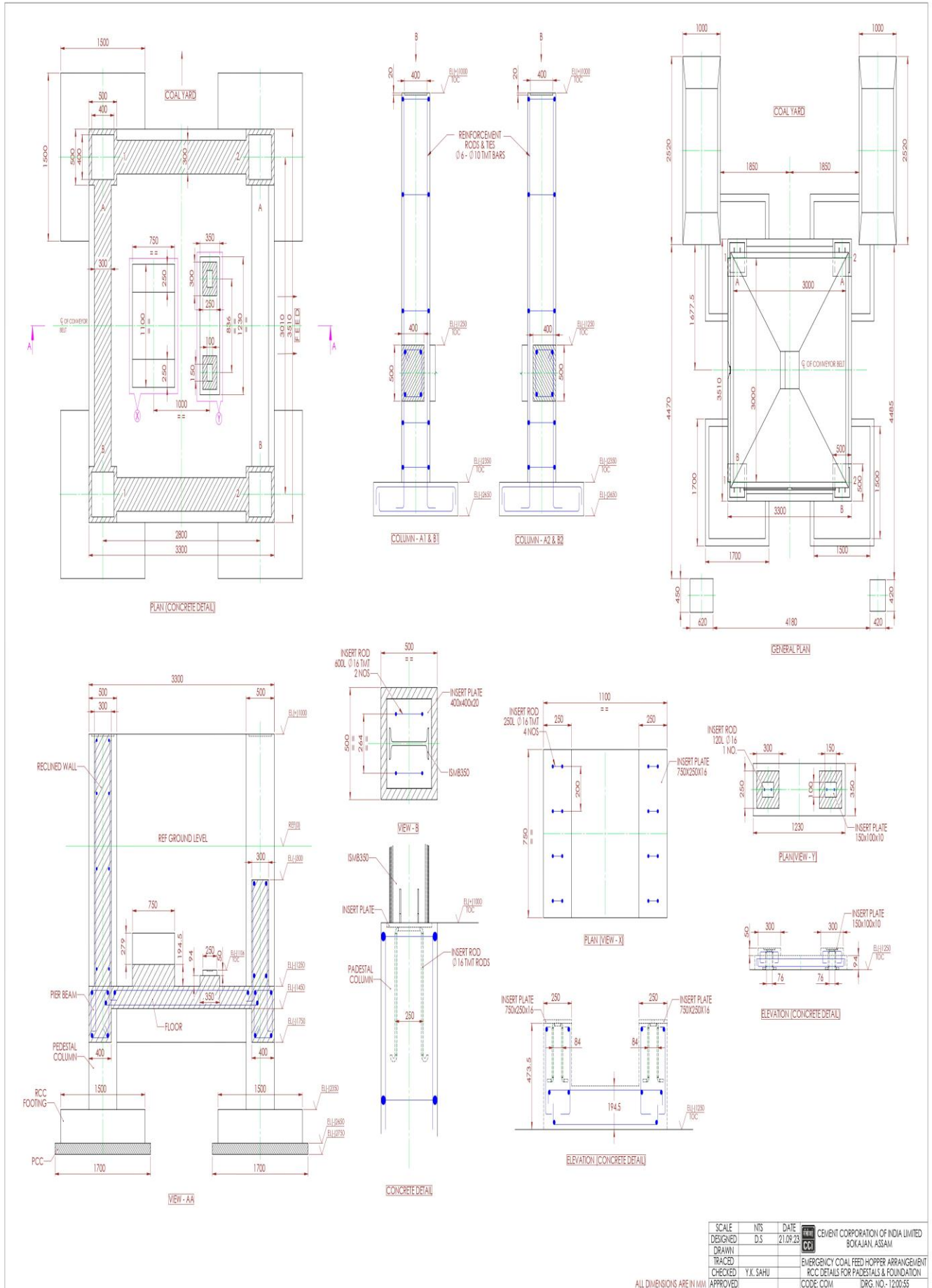
CCI SCOPE:

- 4) Civil construction material like cement, sand, aggregate, TMT bar, brick.
- 5) JCB for rough dressing of floor area & pit area before start of construction.
- 6) Water and electricity.

Drawing No. 12:00:55



Drawing No. 12:00:55.1



SCALE	NTS	DATE	DESIGNED	D.S.	21.09.23	DRAWN	TRACED	CHECKED	Y.K. SAHU	APPROVED
CEMENT CORPORATION OF INDIA LIMITED										
BOKAJAN, ASSAM										
EMERGENCY COAL FEED HOPPER ARRANGEMENT										
RCC DETAILS FOR PEADESTALS & FOUNDATION										
CODE: COM										
DRG. NO: 12:00:55										

ALL DIMENSIONS ARE IN MM

CEMENT CORPORATION OF INDIA LIMITED



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Annexure-XII

NITNo.: BKO/MECH/EMGNCY COAL FEED/23-24

PRICE BID

Sub: PCC/RCC works for Installation of Coal Hopper (cap 10 tone) for emergency coal feeding to both coal mill hoppers.

Tender no: NIT No.:BKO/MECH/EMGNCY COAL FEED/23-24

S.No.	Description of Service/PCC/RCC Works	UOM	Basic rate (Rs)
1	Construction of 04 No PCC/RCC Columns	Lump sum	
2	Construction of 01 No PCC/RCC Foundation for Tail Pulley	Lump sum	
3	Construction of 01 No PCC/RCC Foundation for Snub Pulley	Lump sum	
4	PCC of pit surface below Ground Level at	Lump sum	
5	Total Amount (1+2+3+4)		

- GST will be extra
- The lowest Quoted rate shall be evaluated on the overall L-1 basis.
- Certified that the above rates have been given in accordance with the technical bid of the tender.

**(Signature of the Tenderer)
With company's stamp
Name and designation**