



CEMENT CORPORATION OF INDIA LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

BOKAJAN CEMENT FACTORY (ISO 9001:2015 Certified Company)

Bokajan, Distt. Karbi Anglong – (Assam)-782490

CIN- U74899DL1965GOI004322

Phone: 03675 246106 / 246108 Fax 03675 246107

email: ccibcfmech1@gmail.com

website: www.ccilttd.in

NIT No.: BKJ/MECH/CEM/MHD/INSPECTION/REPAIR

Dated: 19.03.2024

NOTICE INVITING E-TENDER (NIT)

(Only through e-procurement)

Online electronics bids through Electronic Tendering Systems (ETS) are invited from experienced/ competent person/agency for "Hiring agency to conduct preliminary inspection and feasibility study of in-situ repair for Cement mill inlet head trunnion shaft."

E-TENDER NO.	BKJ/MECH/CEM/MHD/INSPECTION/REPAIR
MODE OF TENDER	e-Procurement System (Online Part A - Techno-Commercial Bid and Part B - PriceBid) through etenders.gov.in/eprocure/app (CPP Portal)
Date of NIT available to parties to download	From 19.03.2024 (15:00 hrs.) Till 01.04.2024 (14:59 hrs.)
Earnest Money Deposit (EMD)	NIL
Date of Starting of e-Tender for submission of online EMD, Techno-Commercial Bid and Price Bid at etender.gov.in/eprocure/app:	From 19.03.2024 (15:00 hrs.) Till 01.04.2024 (14:59 hrs.)
Date & time of opening of Part-A (i.e. Techno-Commercial Bid) Part-B Price Bid: Date of opening of Part- B i.e. price bid shall be informed separately	02.04.2024 at 15:05 hrs. To be communicated separately
Validity of offer	120 days from the date opening of techno-commercial bid

Offer is invited as per details given below: -

NIT No.	Name of the work	Activity
BKJ/MECH/CEM/MHD/INSPECTION/REPAIR	Hiring agency to conduct preliminary inspection and feasibility study of in-situ repair for Cement mill inlet head trunnion shaft.	Hiring agency to conduct preliminary inspection and feasibility study of in-situ repair for Cement mill inlet head trunnion shaft.

- 1) Only those tenders will be considered who fulfill the terms & conditions mentioned in the tender documents.
- 2) The price- bid should be only as per CCI's price - bid format otherwise the tender is liable for rejection.

Note-

Tenderer must visit CCI website www.cciltfd.in for part-I & II and submit the same along with the Annexure-9, part -1 & II and their annexure are part of this tender, tenderer must sign and upload online along with techno-commercial bid of the tender. Part-I & II is available in English as well in Hindi in website for better understanding, however, in case of any contradiction in Hindi & English version, English version shall prevail.

HOD (MECH)



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NIT No.: BKJ/MECH/CEM/MHD/INSPECTION/REPAIR

Dated:19/03/2024

List of Annexure

The tender documents comprise of following:-

Annexure-A	Important Instructions to Bidders for E-Procurement.
Annexure-I	Covering letter which must be submitted by tenderer duly filled in.
Available of CCI website	General terms and conditions part-1 & Part-II with Annexure 1 to 9
Annexure - B	Part-III- Special terms & conditions
Annexure - C	Part- IV : Technical specifications
Annexure - D	Input Tax Credit
Annexure - F	Price Bid (Price schedule) to be submitted duly filled in on-line. Cost break up rates quoted may also be furnished.

Important instructions for E-Procurement

This is an E-Procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, New Delhi-110003

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p>Process of E-tender :</p> <p>Registration: The process involves vendor's registration with tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT etenders.gov.in/eprocure/app</p> <p>1).Vendors are required to register themselves online with etenders.gov.in/eprocure/app Register as Vendor Filling up details and creating own user id and password→ Submit.</p> <p>2).Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact CCI/NIC-CPPP portal.</p> <p>Contact person (Cement Corporation of India):</p> <p>1. HOD (Mech) CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490 Contact No.: 03675-246109, + M: 9993586760 E-mail : ccibcfmech1@gmail.com</p> <p>2. HOD (MM) CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490, M: 7086653319 E-mail : bokajanmm01@gmail.com</p> <p>(A) Help Desk (NIC-CPPP): (E-commerce): For any technical related queries please call at 24X7 Help Desk Number 0120-4001 002/005, 0120-6277 787</p>
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	<p>(B) System Requirement: Windows 8, 10 Professional Operating System, Internet Browser-9, 10 &11 Signing type Class 3 digital signature Java JRE 6 and above.</p> <p>THE VENDORS ARE ADVISED TO GO THROUGH THE <u>Help Manual</u> LINK AT etenders.gov.in/eprocure/app FOR GENERAL GUIDANCE ABOUT TENDER PROCESS.</p>
	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p>Note: The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>In case of failure to access the payment towards cost of tender document & EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of Vendor Help Manual.</p>
5	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the responsibilities of the parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.

8	<p>Bidding in e-tender & Reverse auction:</p> <p>Bidder(s) need to submit necessary EMD and Tender fees (If ANY) to be eligible to bid online in the e-tender. Tender fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by CCI.</p> <p>The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid is explained in Help Manual.</p> <p>a. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>b. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>(c). The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>(d). All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>(e). It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>(f). No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.</p> <p>(g). Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
09	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website etenders.gov.in/eprocure/app of NIC-CPPP.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial

	formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor Help Manual in the home page etenders.gov.in/eprocure/app to familiarize themselves with the system before bidding.

For and on behalf of CCI Ltd

HOD (Mech)

The Letterhead of the Bidder

Annexure-1

Covering letter

To,
HOD (Mech)
Cement Corporation of India Ltd. Bokajan Cement Factory
Dist: Karbi Anglong (Assam) 782490

Sub: - Hiring agency to conduct preliminary inspection and feasibility study of in-situ repair for Cement mill inlet head trunnion shaft.

Ref:-Your NIT No. BKJ/MECH/CEM/MHD/INSPECTION/REPAIR Dated

Dear Sir,

With reference to your tender for the above work, We/I hereby submit our/my tender online in two Parts i.e.; Part-A Techno-Commercial bid and Part-B Price-bid as per NIT and instructions in the tender documents.

Part-A: Techno-Commercial Bid:

On-Line Submission (Soft Copy)

The following documents duly filled in, signed digitally and stamped are up-loaded On-Line through etenders.gov.in/eprocure/app (CPP Portal) .

Sl. No.	Description	Yes/No/NA
1	The Tender Special terms and conditions in Part III (Annexure-B) and Part IV(Annexure-C) duly signed digitally and stamped on each page in token of acceptance of the same in its entirety	
2	General Terms and Conditions Part I & II	
3	Scanned copy of Covering letter Annexure -1) (Available in CCI website)	
4	Scanned copy of Integrity pact & IEM. (Annexure -2) (Available in CCI website)	
5	Certificate whether any officer of your Corporation is related to me/us or not (Annexure-3) (Available in CCI website)	
6	List of unexecuted orders in hand as per (Annexure-4) (Available in CCI website)	
7	Bidder firm/ Company profile (Annexure-5) (Available in CCI website)	
8	Details of plant and machinery installed. (Annexure -6) (Available in CCI website)	
9	Details of testing facilities installed. (Annexure -7) (Available in CCI website)	
10	Details of orders executed, including CCI during last 3 years (Annexure-8) (Available in CCI website)	
11	Declaration letter having read and understood the GTC. (Annexure-9) (Available in CCI website)	

12	GST Registration No	
13	Scanned copy of the PAN card in the name of company.(in case of proprietary firm it can be in the name of the proprietor)	
14	Partnership Deed/Memorandum & Article of association	
15	IT returns for last three years.	
16	Balance sheet for last three years	
17	In case of firm registered with MSME, Certificate from MSME (NSIC Certificate) clearly Specifying the date of registration along with starting of manufacturing process and whether it is registered under ST/SC. The firms registered with MSME will also have to submit a copy of Udyog Aadhar Memorandum	

Part-B: Price bid: submitted on-line as per “PRICE BID” format Annexure -F

We/I hereby declare that We/I have not been debarred from tendering for contracts in any of the departments of Govt./Semi Govt./Public Sector Undertaking and Local Bodies.

We/I certify that the information given by us/me in the tender documents is correct and if at any stage the same is found to be incorrect, the contract will be liable to be terminated /rescinded and action may be taken against us/me by the Corporation for damages.

We are/I am duly authorized/ empowered to sign all the tender documents

a) Name of the Tenderer.....

b) Full Postal Address:
.....
.....

c) Telegraphic Address/Telex/Fax.....

d) Phone:
Office.....Residence.....

e) E-mail

Yours faithfully,

SIGNATURE OF THE TENDERER WITH SEAL

WITNESS (NAME &
ADDRESS) 1-----

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CEMENT CORPORATION OF INDIA LTD.
(A Govt. of India Enterprise)

PART-III

SPECIAL TERMS AND CONDITIONS OF TENDER FOR HIRING AGENCY TO CONDUCT PRELIMINARY INSPECTION AND FEASIBILITY STUDY OF IN-SITU REPAIR FOR CEMENT MILL INLET HEAD TRUNNION SHAFT.

In addition to the General Terms and Conditions of tender under PART – I & II, the following terms and conditions will also apply to the contract. These special terms and conditions, if contradictory to any conditions given in PART – I & II, will prevail upon the conditions given therein. In addition to the above, the following will also apply.

In addition to the above, the following will also apply.

1. SCOPE OF WORK

Conduct preliminary inspection and feasibility study of in-situ repair for Cement mill inlet head trunnion shaft. Detailed scope of work mentioned in Part IV.

2. ELIGIBILITY CRITERIA :

The bidder should be well experienced in the line of work under consideration. In proof of the same the bidder should furnish documentary evidence such as copy of few work orders executed by them/ certificate for satisfactory performance of the work issued to them for the work of similar nature with value.

3. PRICES :

- i The Bank Guarantees as mentioned under different columns (EMD, Security Deposit, Advance & Performance guarantee etc.) are to be submitted as per CCI formats from any Nationalized Banks only of equal amount as per validity indicated in the relevant clause with claim period of further three months.
- ii Prices are to be quoted on firm and F.O.R. destination basis as per Price Bid format only. However, GST, will be payable as per actual as applicable.
- iii No escalation during the period of contract / execution of the entire contract / extended period on whatever reasons thereof will be allowed in prices.
- iv The price should be quoted strictly in our prescribed Price Bid Performa only enclosed with the tender, both in figures and words to avoid ambiguities. In case of any difference in figures & words, the lower amount of the two will be taken into consideration.
- v Award of contract will be solely at the discretion of CCI.
- vi Price quoted in tender shall remain firm till the end of the contract period.

4. EARNEST MONEY DEPOSIT (EMD)

NIL.

5. SECURITY DEPOSIT(SD):

NIL

6. PAYMENT TERMS:

Payment will be done on pro-rata basis i.e. billing will be done on the actual work done

- i. 100% after completion of the work + Taxes (in-full). Completion of work means Submission of Technical report, Drawings and cost estimation as mentioned in Scope of work of Part-IV and acceptance of report by CCI thereafter.

GST will be paid only after reflecting in the portal.

7. MODE OF PAYMENT:

Payment to the tenderer through e-payment only. Payment shall be released by RTGS / NEFT on receipt and acceptance of material/ equipment at CCI site or approval of running bills in case of erection and commissioning charges.

8. DURATION OF THE CONTRACT:

Work to be completed within the stipulated time period and the same will be informed to you prior to the shutdown of the mill and as per availability.

The party will also be informed 7days prior to stoppage of the Plant for mobilization and preparatory job.

9. TERMINATION OF THE CONTRACT:

CCI reserves the right to terminate/short close the contract within a month with 15 days prior notice to the party regarding reasons.

10. MOBILIZATION:

You are requested to mobilize manpower within 07 days from the intimation for Plant stoppage. Boarding, Lodging and Local conveyance will be in CCI scope. However other Mobilization and Demobilization is in tenderers scope

11. PENALTY/L.D.

- a. Any delay beyond the scheduled completion period of the project will attract penalty @ 0.5% delay per weekly of the total contract value subject to the maximum ceiling of 5% of the total contract value.
- b. The date of successful commissioning on the basis of certificate given by CCI will be treated as the date of completion for the purpose of calculating penalty.

12. INVOICING:

- a. Three set of copies of invoices showing basic rates, full taxes amount / GST, freight etc. along with packing list, delivery challan, Railway Receipt / Lorry Receipt / Parcel way bill or similar other documents are to be sent to the consignee, in case of direct payment option by DD submitted to CCI duly certified by CCI representative. Copy of these documents should also be sent immediately after dispatch of the consignment to the destination by fax / mail to avoid demurrage / wharf age.

- b. Three copies of invoices of which one shall be original duly pre-receipted along with Packing list/delivery challan shall be sent to the paying authority directly.
- c. If any extra charges including wharf age / demurrage are incurred in taking delivery of the consignment due to supplier's failure to observe the conditions mentioned above, the same would be recovered from the supplier.

13. CONSIGNEE:

- a. HOD (MM) – BOKAJAN (ASSAM). However, the consignment note (**C/N**) / LR / RR shall be endorsed by CCI in the name of tenderer's representative posted at CCI BOKAJAN Unit to facilitate receipt, unloading, transport and safe custody by him at CCI's site.
- b. The successful tenderer should ensure that their site in-charge would be available at Bokajan unit, before the first lot of material reaches the unit, for ensuring the receipt, unloading of the material and its safe unloading as well as custody etc.
- c. Transit insurance, insurance during storage will be in the scope of successful Tenderer only.

14. PAYING AUTHORITY:

H.O.D. (FINANCE) – BOKAJAN CEMENT FACTORY, BOKAJAN.

15. LAWS GOVERNING THE CONTRACT:

This contract shall be governed by the laws of Union of India in force. All the state & central labour law will be applicable to the worker to the working at the site

ESI REGISTRATION:

The tenderer & their authorized contractor should have ESI Registration & ESI code no. under ESI Act 1948.

16. STATUTORY REQUIREMENT:

The tender should be accompanied by IT, PAN & GST reg. no. The contractor shall be responsible for fulfilling all the statutory requirements (related to this contract) as deemed necessary by different agencies. The contractor will bear all cost for above statutory requirement.

17. RULES AND REGULATION:

The contractor should follow strictly all the Rules and Regulations of the Corporation as well as the regulatory/statutory, Local Authority in connection with the contract. The contractor will be held responsible for any violation of the Rules and Regulations of the Corporation and regulatory/statutory authority.

18. ACCIDENT:

The contractor shall be liable for compensation to his employee's payable under the Workman's Compensation Act, 1923 or any other Act in case of accident. In case he fails to pay the compensation, the Corporation reserves the right to make the payment and recover the same from any of his bills or Security Deposit.

19. OTHERS TERMS & CONDITION:

- a) The validity of the rates quoted shall be for 120 days from the date of opening of tender.
- b) The employee who is attending the job must cover under accidental policy/ESIC and is in tenderers scope.
- c) The employee who is attending the job must use PPE during visit.
- d) **Boarding, Lodging and Local conveyance will be in CCI scope. However other Mobilization and Demobilization is in tenderers scope.**
- e) The persons engaged by the contractor for taking up the jobs should not be under the influence of liquor or any other drugs while working. In case anybody is found in drunken condition, such person shall not be allowed to work.

The contractor will follow all the Rules & Regulations of labor Laws as enforced by the State/Central Government from time to time.

All Safety rules & regulations should be followed strictly. The safety of persons deployed by the contractor shall be the responsibility of the contractor. It is advisable to him to issue all required PPEs to their employees as on when required & insist to him to bear the same during the working hours. In case of any accident/injury to the persons engaged by the contractor, CCI will not be liable to pay anything in this regard.

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CEMENT CORPORATION OF INDIA LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

PART- IV: TECHNICAL SPECIFICATIONS

General information of the Plant:

Bokajan cement plant (BCF) is a unit of Cement Corporation of India Ltd, Government of India Enterprises under the Ministry of Heavy Industries. Bokajan Cement Factory went into commercial production in 1977. Plant is situated at Bokajan, Karbi Anglong, Assam on the NH-39 (Golaghat Road) which is connecting to the site with Dimapur on South and Golaghat on North through the Bokajan town. Plant is well connected by Rail and Road; it is 1.4 Km far from Bokajan Railway station, 10Km from Dimapur Railway Station and the nearest airport is Dimapur at 18KM. Bokajan Cement factory is having its own Railway siding(CCIB) adjacent to Factory.

Geographical Location of the site: 26° 01/13.8//N & 93° 45/52.5//E

2. SCOPE OF WORK:

Conduct preliminary inspection and feasibility study of in-situ repair for Cement mill inlet head trunnion shaft.

Cement Mill:-

- Capacity-35TPH, 18RPM
- Drive – 2000HP, 750RPM
- Drawing of Trunnion – 11:00:123

Detailed scope of work:-

- Visual inspection of inlet Trunnion shaft.
- Measurement of necessary dimensions of Trunnion shaft and other parts (if required). All measurement tools and specialized tools required are in your scope.
- Evaluation of Mill weight and Load data.
- Load bearing capacity and Stress analysis using trunnion shaft's dimensional details. Evaluation for withstanding operational loads after proposed repairing of trunnion shaft.
- Techno-Feasibility study for in-situ repair.
- Submission of Technical report.
- Submission of CAD (preferably SOLIDWORKS) Drawings for necessary changes in Trunnion and Bearing with socket (Both in 3D and 2D).
- Submission of cost estimation for the in-situ repair job and other modified parts.

Party shall quote their rates in price Bid format (Annexure-F) Item-wise. The entire work will be awarded on overall L-1 basis.

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ANNEXURE: D

CEMENT CORPORATION OF INDIA LIMITED
BOKAJAN CEMENT FACTORY
(A Govt. of India Enterprises - ISO 9001:2015 Certified)

INPUT-TAX CREDIT

We are entitled for availing of INPUT-TAX Credit in respect of GST paid on materials. For availing INPUT-TAX Credit, following documents are required to be submitted along with supply of materials:-

- i) A clear GST invoice, having HSN/SAC code duly stamped and signed by the supplier.
- ii) The GST rate and amount should be clearly shown separately in the Tax-invoice.
- iii) The copy of the Tax-invoice or as specified in GST meant for transporter.
- iv) In Addition to above supplier will also upload tax Invoice on GST Portal & pay GST to Govt.
- v) The supplier has to ensure GST registration in Assam for billing of , as place of supply of services is Assam.

Please confirm all the documents would be submitted along with each and every supply for availing the INPUT-TAX Credit. In case any of the documents is not submitted, INPUT-TAX Credit is not allowed by Tax authority on the GST paid by us, then the amount will be debited from your bill for the concerned supply or other payment.

Please submit this Annexure duly sealed and signed along with techno-commercial bid as token of acceptance of the above

Signature of Tenderer
with stamp & seal

PRICE BID PROFORMA

TENDER FOR HIRING AGENCY TO CONDUCT PRELIMINARY INSPECTION AND FEASIBILITY STUDY OF IN-SITU REPAIR FOR CEMENT MILL INLET HEAD TRUNNION SHAFT AT CCI BOKAJAN ON FOR

Description	Basic Rate	Total	
		Figures	Word
Preliminary inspection and feasibility study of in-situ repair for cement mill inlet head trunnion shaft.			
Total			

Note-

- i) GST will be paid on quoted value as per the prevailing Act of GST and provision made there under.
- ii) The entire work will be awarded on overall L-1 basis.

Certified that the above rates have been given in accordance with the techno-commercial bid of the tender.

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Signature
With company's stamp
Name and designation

Date :-