



Cement Corporation of India Limited

(A Govt. of India Enterprise)

Bokajan Cement Factory

Distt. : Karbi Anglong, Assam-782 490

(An ISO 9001:2015 Certified Company)

CIN : U74899DL1965GOI004322

Fax No. : 03675-246107

E-mail ID: bokajan.tender@gmail.com

Notice Inviting E-Tender (NIT) **(Only through E-Procurement)**

Online electronic bids through Electronic Tendering System (ETS) are invited for Annual Rate Contract for Hiring of Auto(Fuel)/ Auto (Electric) Contract at Dillai Parbat Limestone Mines. The complete set of tender documents is available on website www.cciitd.in, etenders.gov.in/ eprocure/app (CPP Portal)

E-Tender No.	BKO/HR/HV/Auto(Mines)/23
➤ Mode of tender	E-procurement System (Online Part-I Techno –Commercial Bid and Part-II Price Bid through etenders.gov.in/ eprocure/app. (CPP Portal)
➤ Date of NIT available to parties to download	
➤ Earnest Money Deposit	Rs. 15,680/- to be paid through online mode only with Debit Card, Credit Card & NEFT/RTGS. SSI units registered with NSIC, MSME and Public Sector Undertakings are exempted from furnishing EMD only.
➤ Date of starting of e-tender for submission of online Techno-Commercial Bid and Price Bid at www.cci-etender.com	From 14.09.2023 Till 23.09.2023 (03.00 PM)
➤ Date & Time of opening of Part-A (i.e. Techno-Commercial Bid)	25.09.2023 at 03:30 PM
➤ Date & Time of opening of Part-B (i.e. Price Bid)	Shall be informed Separately
➤ Validity of Bid	120 Days from the date of the techno-commercial bid opening

Offer is invited for the following particular

Tender Enquiry No.	Particulars
BKO/HR/HV/Auto(Mines)/23	Annual Rate Contract for Hiring of Auto (Fuel)/ Auto (Electric) Contract at Dillai Parbat Limestone Mines.

1. Only those tenders will be considered who fulfill the Pre Qualification Conditions mentioned in the tender documents.
2. The price-bid should be submitted only as per CCI's Price-Bid Format otherwise the tender is liable for rejection

HOD (HR)



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Important Instructions for E-procurement

This is an e-procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, New Delhi – 110003.

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p>Process of E-Tender:</p> <p>Registration: The process involves vendor's registration with CPP portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT etenders.gov.in/eprocure/app</p> <p>1. Vendors are required to register themselves online with etenders.gov.in/eprocure/app Register as vendor filling up details and creating own user id and password→ Submit. 2. Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact CCI/NIC-CPPP portal</p> <p>Contact person (Cement Corporation of India): Shri Vipin Kumar – Sr. Manager (HR) Mobile No.7002850910/ 9818009818</p> <p>A) Help Desk (NIC-CPPP): (E-commerce) : see etenders.gov.in-→contact us</p> <p>B) System Requirement: Windows 8,10 Professional Operating System, Internet Browser-9,10 &11. Signing type Class 3 digital signature Java JRE 6 and above</p> <p>THE VENDORS ARE ADVISED TO GO THROUGH THE <u>Help Manual</u> LINK AT etenders.gov.in/eprocure/app FOR GENERAL GUIDANCE ABOUT TENDER PROCESS</p>
2	<p>(A) Part-I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid. (B) Part-II Price bid will be opened electronically of only those bidder(s) who's Part-I Techno- Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part-II Price bid, through valid email confirmed by them.</p> <p>Note: The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing</p>

	market condition, the order may be awarded to the lowest bidder and if the rate is still consider high, action as per prevailing instruction/guideline shall be taken.
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>In case of failure to access the payment towards cost of tender documents and EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fees and EMD through online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to Upload Documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through Attach Document link against the particular tender. For further assistance please follow instructions of vendor help manual.</p>
5	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the responsibilities of the parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.
8	<p>Bidding in e-tender & Reverse auction :</p> <p>a) Bidder(s) need to submit necessary EMD and Tender fees(If any) to be eligible to bid online in the e-tender. Tender fees are not refundable. No interest will be paid on EMD.EMD of the unsuccessful bidder(s) will be refunded by CCI.</p> <p>b) The process involves Electronic Bidding for submission of Techno Commercial bid as well as price bid is explained in Help Manual.</p> <p>1. In all cases, bidders should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>2. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to every body else.</p> <p>c) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>d) All electronics bids submitted during the e-tender process shall be legally binding on the bidders. Any bid will be considered as the valid bid offer by that bidder and acceptance of the same by the buyer bill form a binding contract between buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter supplier.</p> <p>e) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>f) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.</p>

	g) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.
9	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website etenders.gov.in/eprocure/app of NIC-CPPP.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor Help Manual in the home page etenders.gov.in/eprocure/app to familiarize themselves with the system before bidding.

For and on behalf of CCI Ltd.

HOD (HR)

LIST OF ANNEXURE

The tender documents comprise of following:-

Part I	General terms & conditions can be downloaded from CCI website www.ccilttd.in
Part II	
Annexure I to IX	Download from General Terms & Condition from CCI Website www.ccilttd.in in tender section.
Annexure: X	Part-III- Terms & conditions
Annexure: XI	Part-IV : Special Terms and Conditions
Annexure : XII	Price Bid

CEMENT CORPORATION OF INDIA LIMITED
BOKAJAN CEMENT FACTORY

Tender No: BKO/HR/HV/Auto(Mines)/23

PART-III

TERMS AND CONDITIONS FOR AUTO(FUEL) /AUTO (ELECTRIC) HIRING AT DILLAI PARBAT
LIMESTONE MINES QUARRY.

01. **Scope of Work/Place of Visit** :- The Auto Rickshaw is required to ply to Dillai, Hidipi, Zero Point and other surrounding areas of Quarry, Dillai Parbat Limestone Mines within 6 A.M. to 6 P.M.
02. **Security Deposit** :- 5% of contract value will be retained toward S.D. subject to total value of contract. In the event of non-performance of the contract as per contract term or un-satisfactory performance, the Security Deposit will be forfeited wholly or partially as the case may be, at the discretion of the Corporation.
03. **Mileage** :- The running of the Auto should not be less than 16 KM / Ltr consumption of Fuel with 50 gms Mobil / Ltr of Fuel. Whenever Fuel charge is claimed, all the Cash Memos of the Fuel purchased during the claim period should be attached in support of the rate claimed. However the cost of Mobil will be reimbursed at the normal rate as available in the Petrol Pump.
04. **Requirement of Driver** :- The tenderer may engage a Driver for running of the Vehicle. The Driver should have valid driving licence, pleasing personality and required knowledge of maintaining the Log Book in respect to place visited and K.M.s run etc.
05. **Period of Contract** :- The Contract will be awarded for a period of two years. However, it may be extended for a further period of one year at the discretion of the Corporation at the existing rates terms and conditions subject to the satisfactory performance of the contract.
06. **Firm Rate** :- The rate at which the contract is awarded shall remain firm throughout the contract period and any extension thereof irrespective of change in labour rate, hike in vehicle spares and any change in Govt. Policy.
07. **Payment of Bill** :- The bill should be submitted to HOD (Mines) /In charge(HR) on fortnightly basis. These bills will be duly verified by Controlling Officer within 7 days of submission and will be passed for payment.

CEMENT CORPORATION OF INDIA LIMITED
BOKAJAN CEMENT FACTORY

Tender No: BKO/HR/HV/Auto(Mines)/23

Part-IV

SPECIAL TERMS AND CONDITIONS

- a) In the event of vehicle break down/repair etc. the contractor shall provide alternative vehicle with all valid document and driver at no extra cost to the Corporation over and above the approved rates.
- b) In case the contractor does not provide the vehicle during maintenance or break down of the vehicle provided the Corporation reserves the right to hire the vehicle from any outside agency and deduct any amount paid in excess from the bill of the contractor without any prejudice.
- c) The fuel will have to be arranged by the Contractor as per the contract terms. The contractor may be sanctioned advance for 15 days consumption of Fuel/Oil through the Controlling Officer who shall ensure that the fuel to be purchased by the contractor is strictly as per the records of running K.M. of previous fortnight and that the advance paid as such is utilized only for fuel/oil and the same is adjusted before second advance is allowed.
- d) The driver of the vehicle shall be required to maintain a Log Book as per direction of the Controlling Officer.
- e) The Km/Meter of the vehicle should always be in good working condition for tallying with the Log Book maintained. In case the meter showing Km is out of order the distance run shall be decided by the Corporation and contractor will have no right to raise dispute in connection with the Km's run by the vehicle. The owner of vehicle is wholly responsible towards its damage and maintenance thereof. The vehicle should be available in good conditions at all times. In the event of non-availability of the Auto for utilization by CCI due to contractor reasons pro-rata hourly deduction with penalty up to Rs.20/- per Hour may be levied at the discretion of the Management .The road worthiness of the vehicle will be decided by the Corporation.
- f) The vehicle owner, under no circumstances, will be allowed sublet the contract partially or wholly to any other agency without due permission of the corporation. In case of subletting of contract, the contract will be terminated with forfeiture of Security deposit.
- g) If any damage is caused to any property of the corporation or any injury is caused to or death occurs of any person while travelling in the vehicle or anywhere else due to any act of any person employed by the contractor or by his vehicle, the contractor shall be liable for such damaged/compensation in respect thereof and shall be indemnify the Corporation and kept the Corporation indemnified against all such losses, damages, costs, charges, expenses and all liabilities of whatsoever nature and kind which the Corporation may incur/sustain or be put to in consequence thereof or any reason of such damage, injury or loss of life.
- h) Force Majeure: -During Bandh or Civil Commotion etc., if vehicle is not provided due to such events pro-rata deduction will be made from the bill submitted for the day/hrs. for which vehicle is not provided at the gate.

- i) The Corporation reserves the right to terminate the contract without assigning any reason thereof.
- j) In the event of any dispute or differences, arising in respect of the meaning and scope of the terms and conditions therein contained, the same shall be referred to the sole arbitration of an Officer of the Cement Corporation of India Ltd. to be appointed by the General Manager, of this Unit.
- k) It is hereby agreed by the parties hereto that only General Manager shall have jurisdiction to decide or adjudicate upon any matter, which may arise out of or be in connection with these terms and conditions of the contract.
- l) It shall be the responsibility of the owner of the vehicle to deal in proper manner with the Officer or other employee of the Corporation.
- m) The owner of the vehicle shall be wholly responsible for any damage caused to vehicle or injuries caused to the Driver/any other person arising out of accident or dispute etc. with any third party.
- n) For the purpose of jurisdiction, only the Court at Diphu shall have the jurisdiction to adjudicate.
- o) Your tender would initially be entertain subject to the following, that –
 - i) you must have posses valid PAN card & GST Registration;
 - ii) you must have a Bank Account in SBI Bank;
 - iii) your vehicle/Auto must have up to date Insurance coverage.

HOD(HR)



**CEMENT CORPORATION OF INDIA LTD
BOKAJAN CEMENT FACTORY
KARBI ANGLONG, ASSAM – 782490**

(TO BE FILLED & SIGNED BY THE TENDERER)

PRICE BID

Ref No: BKO/HR/HV/Auto(Mines)/23

Price Bid Schedule		
Category 'A'		
SCHEDULE FOR HIRING OF AUTO(FUEL)/AUTO (ELECTRIC) CONTRACT AT DILLAI PARBAT LIMESTONE MINES		
	Monthly fixed charges for hiring	
1	Auto (Fuel) per month excluding GST.	
	Auto(Electric) per month excluding GST.	
2	GST AS ACTUAL	
	Total	

SIGNATURE OF TENDERER

PLACE :

DATE :

ADDRESS & SEAL