



CEMENT CORPORATION OF INDIA LIMITED
(A GOVT. OF INDIA ENTERPRISE)
P.O.-BOKAJAN CEMENT FACTORY, PIN-782490
KARBI-ANGLONG, ASSAM
MB. NO: 8287929991/ 9862120637
Email:- bkjpsc@gmail.com
(ISO 9001:2015 & ISO 14001:2015 certified)
CIN-U74899DL1965GOI004322

NOTICE INVITING E-TENDER (NIT)

(Only Through government e-procurement portal: www.etenders.gov.in.)

Online electronic bids through Electronic Tendering System (ETS) are invited from reputed agencies having adequate experience for hiring of Dozer and along with respective operators at CCI, Bokajan Cement Factory.

The complete set of tender documents is available on websites www.ccilttd.in, etenders.gov.in/e procure/app (CPP Portal)

E-Tender No.	CCI/BKO/PROD/LAB-HEMM/2023-24
Mode of tender	e-Procurement System (Online Part A - Techno-Commercial Bid and Part B - Price Bid) through etenders.gov.in/e procure/app , (CPP Portal)
Date of NIT available to parties to download	From 09.10.2023 to 30.10.2023 (02:30 PM)
Earnest Money Deposit	Rs. 200000/-
Last date of submission of EMD, valid SSI/NSIC/MSME Certificate and other documents required as per tender terms & conditions under covering letter:	30.10.2023 (2.30 PM).
Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and Price Bid at etenders.gov.in/e procure/app	09.10.2023
Date & time of opening of Part-A (i.e. Techno-Commercial Bid): Date of opening of Part-B i.e. price bid:	31.10.2023 at 03.05 PM shall be informed separately
Validity of bids.	120 Days from the date of Techno Commercial bid opening.

HOD (PROD)



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LIST OF ANNEXURE

Order	Remarks
Part-I	➤ Covering letter, Part-I: Instruction to tenderers, Part-II: General terms & conditions, All formats along with Annexure-9; which is available in CCI web site: www.ccilttd.in must be submitted by tenderer duly filled & signed
Part-II	
Annexure: 1 to 9	➤ Download from General Terms & Condition from CCI website: www.ccilttd.in in tender section.
Annexure: 10	➤ Important Instructions to Bidders
Annexure: 11	➤ Part-III: Special terms & conditions
Annexure: 12	➤ Part-IV: Technical Terms and Conditions
Annexure: 13	➤ Price Bid Performa

NOTE:

- Please visit our website www.ccilttd.in for Covering letter, Part-I: Instruction to tenderers, Part-II: General terms & conditions, all formats along with Annexure-9.



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Annexure-10

This is an E-Procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, New Delhi-110003.

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p>Process of E-tender: Registration: The process involves vendor's registration with tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature). SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT etenders.gov.in/e procure/app</p> <p>1) Vendors are required to register themselves online with etenders.gov.in/e procure/app Register as Vendor Filling up details and creating own user id and password→ Submit. 2) Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form. In case of any clarification, please contact CCI/NIC-CPPP portal. Contact person (Cement Corporation of India):</p> <p>1) HOD (PROD) CCI, Bokajan Cement Factory, Bokajan, Dist: Karbi Anglong Assam-782490 Contact No.: 03675 -246339, + M: 8287929991 E-mail : bkjppc@gmail.com</p> <p>2) HOD (MM) CCI, Bokajan Cement Factory, Bokajan, Dist: Karbi Anglong Assam-782490, M: 6303223140 E-mail : bokajanmm01@gmail.com</p>
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	<p>(A) HELP DESK (NIC-CPPP): (E-commerce): ☐ 0120-4001 002/005, 0120-6277 787</p> <p>(B) System Requirement:</p> <p>Windows 8, 10 Professional Operating System, Internet Browser-9, 10 &11 Signing type Class 3 digital signature Java JRE 6 and above.</p> <p>The vendors are advised to go through the <u>help manual</u> link at <u>etenders.gov.in/eprocure/app</u> for general guidance about tender process.</p>
	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid. (B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p>Note: The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>In case of failure to access the payment towards cost of tender document & EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of Vendor Help Manual.</p>
5	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the responsibilities of the parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.

8	<p>Bidding in e-tender & reverse auction: Bidder(s) need to submit necessary EMD and Tender fees (If ANY) to be eligible to bid online in the e-tender. Tender fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by CCI. The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid is explained in Help Manual. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above.</p> <p>All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender.</p> <p>Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
09	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website etenders.gov.in/eprocure/app of NIC-CPPP.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor Help Manual in the home page etenders.gov.in/eprocure/app to familiarize themselves with the system before bidding.



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Annexure-11

PART-III: SPECIAL TERMS AND CONDITIONS

Sub: Hiring of Dozer at Bokajan Cement Factory of CCI on Annual Rate Contract Basis.

The tender contains Part-I & Part-II general terms, Part-III special terms and conditions, Part-IV technical terms & condition and price bid.

Please visit our website www.ccilttd.in for Covering letter, Part-I - Instruction to tenderers, Part-II- General Terms& conditions, all formats and submit the same along with Annexure-9 duly filled & signed along with the tender.

1. SCOPE OF WORK :

Scope of work for engagement of Dozer at CCI, Bokajan Cement Factory has been detailed in PART-IV reg. technical terms and conditions of the Tender.

2. RATE:

The rates shall be fixed for a period of six months & no escalation shall be allowed what so ever reason may it be. No other charges except mentioned in price bid of this tender documents shall be paid to contractor. If tax element is not separately mentioned in the price bid, it will be assumed that the rate offered inclusive of tax.

3. DURATION OF THE CONTRACT:

Initially the duration of the contract shall be for 04 (four) years, however contract may extend 01 (one) more year with same rate, terms and conditions, if performance of the contractor found satisfactory.

4. ELIGIBILITY CRITERIA:

- Tenderer should have own vehicle or have written permission from the owner of vehicles to engage the Dozer in CCI, Bokajan. Only the owner /contractor with authorization from owner shall participate. They have to provide documentary evidence for the purpose.
- Contractor should have valid PAN & GST.
- Model of Machines shall be updated (not more than three years old).
- Tenderer have to submit valid RC, insurance, pollution certificate etc.
- Driving license to driver should be submitted before commencement of work and the driver should show the same at any time to the officials of CCI during his working time.

5. **TAXES:**
Income Tax will be deducted from the bill as per IT rules & GST-TDS will be deducted as per GST rules. Any other taxes as per Income Tax Act or GST Rules or Amendment as applicable shall be liable to be deducted under a specific act if applicable. Other statutory payments against Dozer will be borne by party.
6. **PAYMENT:**
Payment shall be made on behalf of engagement of Dozer on Monthly basis. If machines gets break down for more than 4 hours then penalty clause will be levied as per tender part-III clause 8.0
7. **PAYING AUTHORITY:**
Payment shall be released within 30 days after submission of bill duly certified by production department after deduction of applicable charges as per terms and condition of tender. Paying authority is HOD (Finance) CCI Bokajan.
8. **PENALTY:**
- If machine gets break down for more than 4 hours you have to arrange another machine for the work so that work would not suffer failing which penalty will be imposed as follows-
 - Penalty for Dozer @ Rs.2000/- per day will be charged.
 - Penalty will also be imposed if vehicle will not provided with in time after receiving the intimation from mail/phone by production department. In case of any damage in the plant, the recovery shall be done as per the estimation of Unit.
9. The work is to be carried out safely and without disturbing the plant operation / equipment viz water pipeline / sewerage line etc. Any breakage is to be avoided, which may be ensured.
10. Dozer should be in working condition. Down time /break down hours of dozer inside the plant will be deducted on pro-rata basis.
11. All the rules and regulations as per CCI management policy should be followed inside the factory /mines premises.
12. All the MHA guideline for the COVID 19 should be followed by the operator in the factory premises.
13. **EMD:**
- Rs. 200000/-.
 - However, MSME, NSIC, All public sectors undertaking (central/State) are exempted for deposition of EMD.
14. **SECURITY DEPOSIT :**
Security Deposit @ 5% of the order value or @ 10% from the first R.A. Bill, 7.5% for the next bill and 5% for the balance subject maximum 5% of order value will be recovered and will be refunded after 3 months of successful completion of the order.

15. SHORT CLOSURE OF THE CONTRACT :-

CCI reserves the right to short close the contract at any stage without assigning any reason thereof. However, CCI shall give 01 month notice for the same. No compensation whatsoever on any account shall be paid by CCI in the event of short closure of the contract.

16. In case disinvestments takes place during the contract period, the contract shall stand terminated from that date. No claim or compensation will be entertained on this ground from contractor.

17. In case of non-execution of work / job as per work order, CCI reserves the right to short clause the contract. No compensation whatsoever on any account shall be paid by CCI in the event of short closure of the contract.

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Annexure-12

PART-IV: TECHNICAL TERMS AND CONDITIONS

SCOPE OF WORK:

Dozer: Dozer is required for dozing materials inside the plant/quarry and other miscellaneous works as per the requirement of corporation.

1. Dozing of limestone, clinker, fly-ash, gypsum, coal & any other set material. Dozing of set material at various location of plant as per instruction of CCI.
2. Dozer is to be used for road repairing at plant/quarry as and when required basis. It is also to be used whenever or wherever required at CCI-Bokajan unit. Shifting arrangement of Dozer is under the scope of CCI if required.
3. The scheduling of Dozer operation: 7.30 am to 4.30 pm, standard working hours of CCI-Bokajan (1.0 Hr lunch break, 12.00 noon to 1.00 pm); however in any exigency duration time may be varied. Further, operational instruction of Dozer to be followed by production department.
4. Dozer may run weekly Sunday or any Gazetted Holiday as per demand/requirement of CCI.
5. Dozer operator, maintenance cost for Dozer machine inclusive lubricants shall be arranged by the contractor. Only diesel (fuel) will be provided by CCI-Bokajan.
6. The contractor should ensure that the Dozer engaged is in healthy & working condition, to avoid any breakdown during the operation. In case of any breakdown, the contractor should immediately arrange for its repair or arrange for another Dozer for exempting penalty as per tender part III Clause No. 8.0
7. Any statutory payments against supply of dozer will be borne by supplier.
8. Workmen's compensation Act and other statutory laws in this connection i.e. Insurance of his employees against accidents etc is in his own interest (contractor). Corporation is not responsible for any accident etc to the workmen or any damage to Dozer etc. engaged by the contractor.
9. While working at site proper care should be taken to avoid the damage to the property of CCI and incase, occurrence of any incident to any person of CCI or damage to the property of CCI, all the expenditure should be borne by the contractors not by CCI.
10. All insurance coverage should be arranged by the contractor for Dozer, and driving license to driver should be submitted before commencement of work and the driver should show the same at any time to the officials of CCI during his working time.
11. A logbook is to be maintained by the driver and daily entries are to be signed and verified by production department of CCI-Bokajan. At the end of the day the logbook will be handed over at the production office.
12. Accommodation of Dozer operator may provide at CCI colony subject to availability of quarter on chargeable basis as per corporation rule.

13. Requirement for Dozer:

Brand of Dozer	
Capacity in HP	
Diesel Consumption (KM/LTR)/Mileage	
Year of Purchase	
Vehicle Registration Certificate (attach copy)	
Valid Dozer Registration Certificate (attach copy)	
Valid PUC Certificate	
Valid Insurance Certificate	
Valid Driving License of Driver	

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Annexure-13

PRICE BID

S/N	DESCRIPTION OF WORKS	RATE PER MONTH (Rs.)	
		IN WORDS	IN FIGURE
1	Hiring of Dozer machine (not more than three years old) for 04 (four) Years.		

N. B.

- In case of any differences in rates given in words and figure, the lower of the rate shall be taken.
- GST as applicable; certified that the GST indicated as per the prevailing Act of GST and provision made there under.
- Follow the technical terms & conditions strictly of Tender Part-IV

SIGNATURE OF BIDDER:

NAME:

ADDRESS:

OFFICE SEAL:

PLACE:

DATE: