



**CEMENT CORPORATION OF INDIA LIMITED**  
**(A GOVT. OF INDIA ENTERPRISE)**  
**P.O.-BOKAJAN CEMENT FACTORY, PIN-782490**  
**KARBI-ANGLONG, ASSAM**

**Telephone: 03675 - 246106**

**Email:- [bokajancement@gmail.com](mailto:bokajancement@gmail.com)**

**ISO 9001:2015, ISO 14001:2015 & ISO 50001:2018**

**CIN-U74899DL1965GOI004322**

**NOTICE INVITING E-TENDER (NIT)**

**(Only Through government e-procurement portal: [www.etenders.gov.in](http://www.etenders.gov.in).)**

Online electronic bids through Electronic Tendering System (ETS) are invited from reputed agencies having adequate experience for unloading of full rake of fly-ash rake at CCI Bokajan railway siding from railway wagons within free time allowed by Railway and shifting of the same from CCI Bokajan railway siding to respective gantry/ yard and subsequent cleaning / sweeping of Railway track, platform as per railway rules.

The complete set of tender documents is available on websites [www.ccilttd.in](http://www.ccilttd.in), [etenders.gov.in/e procure/app](http://etenders.gov.in/e procure/app) (CPP Portal)

E-Tender No.	BKJ/PROD/FLY-ASH-102/24-25
Mode of tender	e-Procurement System (Online Part A - Techno-Commercial Bid and Part B - Price Bid) through <a href="http://etenders.gov.in/e procure/app">etenders.gov.in/e procure/app</a> , (CPP Portal)
Date of NIT available to parties to download	From 31.07.2024 to 14.08.2024 (03:00 PM)
Earnest Money Deposit	Rs. 54,780
Last date of submission of EMD, valid SSI/NSIC/MSME certificate and other documents required as per tender terms & conditions under covering letter	
Date of Starting of e-Tender for submission of on line Techno-Commercial Bid and Price Bid at <a href="http://etenders.gov.in/e procure/app">etenders.gov.in/e procure/app</a>	

Date & time of opening of Part-A (i.e. Techno-Commercial Bid)	16.08.2024 at 3.05 PM
Date of opening of Part-B i.e. price bid	shall be informed separately
Validity of bids.	120 Days from the date of Techno Commercial bid opening.

**List of Annexure****The tender documents comprise of following:-**

From CCI Website	<b>Covering letter, Part-I - Instruction to bidder, Part-II- General Terms &amp; Conditions, Annexure-1 to Annexure-9 including Integrity Pact which is available in CCI web site must be submitted by tenderer duly filled &amp; signed.</b>
Annexure-10	<b>Important instructions for E-Procurement</b>
Annexure-11	<b>Part-III - Special Terms &amp; Conditions</b>
Annexure-12	<b>Part-IV- Technical Terms &amp; Conditions</b>
Annexure-13	<b>Price Bid Proforma</b>

Please visit our website [www.ccilttd.in](http://www.ccilttd.in) for Covering letter, Part-I - Instruction to tenderers, Part-II- General Terms & Conditions, Annexure-1 to Annexure-9 including Integrity Pact, all formats and submit the same along with Annexure-11, duly filled & signed along with the tender.



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**Annexure-10**

This is an E-Procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, New Delhi-110003.

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1

**Process of E-tender :**

**Registration:**

The process involves vendor's registration with tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).

**SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT [etenders.gov.in/eprocure/app](http://etenders.gov.in/eprocure/app)**

- 1). Vendors are required to register themselves online with [etenders.gov.in/eprocure/app](http://etenders.gov.in/eprocure/app) Register as Vendor Filling up details and creating own user id and password → Submit.
- 2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.

In case of any clarification, please contact CCI/NIC-CPPP portal.

Contact person (Cement Corporation of India):

1. HOD (Prod)  
CCI, Bokajan Cement Factory,  
Bokajan, Dist: Karbi Anglong  
Assam-782490  
Contact No.: **03675 -246339**, + M: 8287929991  
E-mail : [bkjpsc@gmail.com](mailto:bkjpsc@gmail.com)
2. HOD (MM)  
CCI, Bokajan Cement Factory,  
Bokajan, Dist: Karbi Anglong  
Assam-782490, M: 6303223140  
E-mail : [bokajanmm01@gmail.com](mailto:bokajanmm01@gmail.com)

(A) Help Desk (NIC-CPPP):

(E-commerce):

☐ **0120-4001 002/005, 0120-6277 787**

**(B) System Requirement:**

Windows 8, 10 Professional Operating System, Internet Browser-9, 10 & 11 Signing type Class 3 digital signature Java JRE 6 and above.

**The vendors are advised to go through the help manual link at [etenders.gov.in/eprocure/app](http://etenders.gov.in/eprocure/app) for general guidance about tender process.**

2	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p><b>Note:</b> The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>In case of failure to access the payment towards cost of tender document &amp; EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of Vendor Help Manual.</p>
5	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the responsibilities of the parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.
8	<p><b>Bidding in e-tender &amp; Reverse auction:</b></p> <p>Bidder(s) need to submit necessary EMD and Tender fees (If ANY) to be eligible to bid online in the e-tender. Tender fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by CCI.</p> <p>The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid is explained in Help Manual.</p> <p>In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms &amp; conditions for the tender.</p> <p>Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
09	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.

10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> of NIC-CPPP.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor Help Manual in the home page <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> to familiarize themselves with the system before bidding.



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**Annexure-11**

**PART-III: SPECIAL TERMS AND CONDITIONS**

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In addition to the General Terms and Conditions of the tender (Part- I & II), the following Special Terms & Conditions also apply to the contract for this contract. These special terms and conditions if contradictory to any of the conditions given in Part-I, II shall prevail upon the conditions given therein.

**1. SECURITY DEPOSIT: -**

In addition to clause No. 2 (Part II) of General Terms & Conditions of the tender, the contractor shall require to furnish a Performance Bank Guarantee (PFBG) or Security Deposit (SD) equivalent to @ 5% (five percent) value of the order calculated on total value of order i.e. basic price plus taxes duties and freight by way of NEFT/RTGS/ Bank Guarantee from any nationalized bank (in CCI's format) in terms of Clause 2 of Part-II of the tender documents towards satisfactory performance of the contract. Security Deposit is to be submitted at respective unit. The proof of submission of the SD should be submitted to the Finance Department, CCI-Bokajan.

Bank Details: Cement Corporation of India Limited

Bank: State Bank of India, Bokajan

Account Number: 33067285257

IFSC code: SBIN0002028

**2. PENALTY: -**

2.1 The contractor shall ensure delivery of materials as received, at Bokajan Cement Factory Railway Siding, after unloading from wagons and will be shifted to the factory Gantry/ Yard in right quantity and quality as per railway rules. Otherwise recovery may be made @500/- (rupees five hundred) per truck of materials.

2.2 In case the shortage in delivery or non-delivery of the materials if any is certified by the executing Department is found to be due to any mala-fide intention on the part of the contractor or his representative, the recovery shall be made at double the rate indicated in Sub-Para 2.1. This recovery shall be without prejudice to any other remedies available to the corporation under law.

**3. SUBMISSION OF BILLS: -**

3.1 The contractor shall submit bills complete in all respect to the concerned department of the Unit which shall be paid within 30 days thereafter. Payment will be made by online mode. The paying authority is HOD (Finance), CCI. Ltd., Bokajan Payment will be made subject to deduction of L.D. / Penalty/Demurrage charges/any other charges for intentional damage of the Railway siding/ local authority claims due to non-compliance of laws and other recoveries as per laws in-force prescribed by State / Central Govt./Railway Authority.

3.2 Details of work done by the contractor will be recorded into MB by the executing Deptt. along with preparation of SRV with certification of unloading & shifting quantities and value of bill thereby forwarded to finance Deptt. for further checking & payment of the bill.

**4. EXPERIENCE: -**

The tenderer should have adequate experience in the related field and furnish supporting documents giving details of similar jobs, executed during last three years, along with techno-commercial bid.

**5. REGISTRATION WITH INDIAN BANKER'S ASSOCIATION: -**

The transporter shall indicate the Regd. Numbers if they are Bank approved transporters and furnish a copy of Regd. Certificate.

**6. NO. OF TRUCKS OWNED/HIRED: -**

The transporter should indicate the number of trucks/ Dumpers/ Trippers owned/hired by them and furnish documentary evidence in support of the same and list of attached trucks along with RTA Certificates and owners willingness Certificate duly self-attested.

**7. WEIGHMENT :-**

The weighment sheet of Railway Electronic motion in Weigh Bridge Record/RR- whichever is less would be taken as the final received quantity & payment would be made as per that quantity in all respect. There is no need to weighment of the material received in CCI weigh-bridge.

**8. REFUND OF SECURITY DEPOSIT: -**

Security Deposit of the contractor will be refunded within Three months from the date of satisfactory completion of the contract, after obtaining no dues from executing Deptt. as well as administrative approval of competent authority. For refund of SD contractor has to submit application & no claim certificate.

**9. DURATION OF CONTRACT: -**

The contract shall remain in force for a period of One year from the date of issue of letter of intent / work order. However, the corporation reserves its right to extend it further for another period of One Year at the same rates, terms and conditions, if the performance is found satisfactory.

**10. SHORT CLOSURE OF CONTRACT: -**

CCI reserves the right to short close the contract at any stage without assigning any reason thereof. However, CCI shall give one month's notice for the same. No compensation on any account shall be paid by CCI in the event of short closure of the contract.

**11. TAX: -**

The contractor shall submit attested Photocopy of PAN& GST Registration with the commercial Bid. Income Tax as per rule will be deducted from the Bills. Any other Tax if any, levied by Government will be applicable accordingly. GST which shall payable extra as per actual quantum as applicable on submission of documentary evidences.

**12. QUANTITY OF MATERIAL TO BE HANDLED:-**

The total quantity of material to be handled is 12000 MT  $\pm$  25%.

**13. SAFETY:-**

The safety of the labours engaged for the job shall be responsibility of the Contractor. Adequate measures to be taken by the contractor to provide all necessary PPE equipments viz. Safety shoe, safety helmet, nose mask etc. to its labours engaged for the job. In addition, the contractor shall ensure that all the labours engaged should use safety belts during wagon cleaning jobs.

**14. ACCIDENT: -**

The contractor shall be liable for compensation to his labours payable under the Workman's Compensation Act, 1923 or any other Act in case of accident. In case he fails to pay the compensation, the Corporation reserves the right to make the payment and recover the same from any of his bills or Security Deposit. Labour Licence and Insurance premium will be liability of the contractor. Photo copies of the above will be submitted to the P & A Department before the start of the work.





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**Annexure-12**

#### **PART-IV: TECHNICAL TERMS AND CONDITIONS**

In addition to the General Terms and Conditions of the tender (Part- I & II), the following Special Terms & Conditions also apply to the contract for the Thermal Insulation Work in different sections of the plant at CCI, Bokajan. These special terms and conditions if contradictory to any of the conditions given in Part-I, II shall prevail upon the conditions given therein.

##### **1.0 SCOPE OF WORK: -**

- 1.1 Unloading of full FLY-ASH rake at Bokajan Cement Factory Railway siding, Shifting of FLY-ASH to Bokajan Cement Factory Gantry/ Yard and cleaning/sweeping of Railway track and platform at Bokajan Cement Factory Railway siding including unloading of FLY-ASH inside the FLY-ASH gantry of Bokajan Cement Factory within free time allowed by railway as per applicable rules. Contractor should arrange for sweeping of the material after unloading of the wagons to ensure that no material left inside the wagon before closure of the door. All doors of the wagons are to be closed and railway track be cleared to the satisfaction of railway authority before issuance of “empty rake certificate” as per railway rule. Certificate will be issued by the contractor immediately after getting the rake empty under intimation to the executive department.
- 1.2 Arrangement to be made for availability of sufficient numbers of labour to work round the clock for the job/ as per applicable rules of railway.
- 1.3 Tools and tackles to be provided by the contractor.
- 1.4 Unloading of FLY-ASH to be done immediately after placement the Fly-Ash rake at Bokajan Cement Factory Railway Siding.
- 1.5 Unloading of full FLY-ASH rake to be done within free time allowed by Railway as per applicable norms, rules & regulations, amended time to time during contractual period to get rid of demurrage charges. The charges of Demurrage occurred, if any shall be recovered from the contractor’s Bill as per Railway Rules.
- 1.6 Railway track to be cleared as per railway rules immediately after unloading of FLY-ASH to pullout the empty wagons.
- 1.7 Sweeping/ cleaning of platform and track to be done by the contractor.
- 1.8 The shifting distance is approx. 0.00 to 800 meters from railway goods plate-form to respective gantry.
- 1.9 FLY-ASH to be shifted by the contractor inside fly-ash gantry or as instructed of CCI Bokajan Cement Factory by deploying contractors JCB & trippers as per railway rules.
- 1.10 **Shifting work to be carried out round the clock or as per applicable railway rules. Full quantity of fly-ash must be shifted to gantry within 07 days after departure of empty rake**
- 1.11 There is no need of weigh the materials in CCI weighbridge. The RR quantity/Railway weighbridge quantity whichever is less will be taken into account for payment of Unloading & shifting of materials.

- 1.12 Contractor will make liasoning with various railway authorities as per the requirement and bear all responsibility for carrying out the job, as complete demurrage charges if levied, will be borne by the contractor.
- 1.13 After loading of FLY-ASH rake at loading station contractor will be informed to make proper liasoning with the railway authority regarding en-route moment of the FLY-ASH rake to make pre-arrangement of labour, tools & tackles etc. for timely unloading and proper placement of the rake at Bokajan Cement Factory Railway siding.
- 1.14 The contractor will be fully responsible for safety & security of his labours.
- 1.15 Identity card/ Badge will be provided by the contractor for his labours through CCI security department.
- 1.16 No any liabilities of labours will be borne by CCI.



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*Annexure-13*

**PRICE BID**

**(TO BE SUBMITTED SEPARATELY)**

<b>S.N.</b>	<b>NAME OF AREA WORKS TO BE DONE</b>	<b>QTY. IN M.T.</b>	<b>RATE EXCLUDING GST</b>
1.0	For unloading & shifting of Fly-Ash rake securely from CCI-Bokajan railway siding to respective gantry engaging own/hired transport vehicles & manpower & therefore housekeeping of railway track & platform as per railway norms within allocated free time period permitted by railway authority along with fulfilling of every statutory requirement pertaining to railway norms.	12000 <u>+</u> 25 %	

- Basic rate i.e. without GST to be submitted by bidder.
- GST as applicable; certified that the GST indicated as per the prevailing Act of GST and provision made there under.
- Work Order for all the above items may be awarded to the party on overall L-1 basis.

Signature of Tenderer : .....

Name of the Signatory : .....

Designation : .....

Name of the Party : .....

Place : .....

Date : .....