

# CEMENT CORPORATION OF INDIA LIMITED



(A Govt. of India Enterprise)  
An ISO 9001:2008 Certified Company  
CIN – U74899DL1965GOI004322  
Bokajan Cement Factory – 782 490  
Dist. Karbi Anglong: Assam



Phone 03675 – 246106/246109, Fax No. 03675-246107

E-mail ID: [ccibcfmech@gmail.com](mailto:ccibcfmech@gmail.com); [ccibcfmech1@gmail.com](mailto:ccibcfmech1@gmail.com) & [bokajancement@gmail.com](mailto:bokajancement@gmail.com)

NIT No.: BKO/MECH/PP/ 2024-25

Dated: 28.01.2025

## NOTICE INVITING E-TENDER (NIT)

(Only through e-procurement)

Tenders are invited from competent person/Agency for “**Hiring Services for various jobs in Packing Plant area**”.

The complete set of tender document is available on websites: [www.cciltld.in](http://www.cciltld.in), [etenders.gov.in/eprocure/app](http://etenders.gov.in/eprocure/app) (CPP Portal)

<b>E-TENDER No.</b>	<b>BKO/MECH/PP/ 2024-25</b>
<b>MODE OF TENDER</b>	E-procurement System (Online Part-I Techno-Commercial Bid and Part-II Price Bid through <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> , (CPP Portal)
Date of NIT available to parties to download	From 28.01.2025 (15:00 hrs.) Till 12.02.2025 (14:59 hrs.)
Earnest Money Deposit (EMD)	Rs. 11,400/- to be paid through online mode through NEFT/RTGS in below given account details: Name of Beneficiary: Cement Corporation of India Ltd. Account No. : 33067285257 Bank : Sate Bank Of India Branch : Bokajan IFSC Code : SBIN02028  SSI units registered with NSIC, MSME and Public Sector Undertakings are exempted from furnishing EMD only.
Date of Starting of e-tender for submission of Online EMD, Techno-Commercial Bid and Price Bid at <a href="http://etender.gov.in/eprocure/app">etender.gov.in/eprocure/app</a> :	From 28.01.2025 (15:00 hrs.) Till 12.02.2025 (14:59 hrs.)

Date & Time of Opening of Part-A (i.e. Techno-Commercial Bid)	13.02.2025 at 15.05 hrs.
Part-B Price Bid: Date of opening of Part-B i.e. price bid shall be informed separately.	To be communicated separately.
Validity of Offer	120 days from the date of opening of Techno-commercial bid.

Offer is invited as per details given below: -

NIT No.	Name of the work	Activity
BKO/MECH/PP/ 2024-25	Tender For “Hiring Services for various jobs in Packing Plant area”	Hiring Services for various jobs in Packing Plant area.

- 1) Only those tenders will be considered who fulfill the terms & conditions mentioned in the tender documents.
- 2) The price- bid should be only as per CCI's price - bid format otherwise the tender is liable for rejection.

**Note-**

Tenderer must visit CCI website [www.ccilttd.in](http://www.ccilttd.in) for part-I & II and submit the same along with the Annxure-9, part -1 & II and their annexure are part of this tender, tenderer must sign and upload online along with techno-commercial bid of the tender. Part-I & II is available in English as well in Hindi in website for better understanding, however, in case of any contradiction in Hindi & English version, English version shall prevail.

**HOD (MECH)**

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**NIT No.: BKO/MECH/PP/ 2024-25**

**Dated: 24/01/2025**

## List of Annexure

**The tender document comprises of the following:-**

Annexure -A	Important instructions to bidders for E-procurement
Annexure-B	Covering letter which must be submitted by tenderer duly filled in.
Available at CCI website	General Terms and conditions part-1 & part-II with Annexure 1 to 9.
Annexure- C	Part-III- Special terms & conditions.
Annexure- D	Part-IV: Technical specifications
Annexure- E	Input Tax Credit
Annexure- F	Integrity Pact
Annexure- G	Price Bid (price schedule) to be submitted duly filled in on-line cost break up rates quoted may also be submitted.

**Important instructions for E-Procurement**

This is an E-Procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, New Delhi-110003

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p><b>Process of E-tender :</b></p> <p><b>Registration:</b></p> <p>The process involves vendor's registration with tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a></p> <p>1). Vendors are required to register themselves online with <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> Register as Vendor Filling up details and creating own user id and password→ Submit.</p> <p>2). Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact CCI/NIC-CPPP portal.</p> <p>Contact person (Cement Corporation of India):</p> <p>1. HOD (Mech)</p> <p>CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490 Contact No.: 03675-246109, + M: 8876010331 E-mail : <a href="mailto:ccibcfmech01@gmail.com">ccibcfmech01@gmail.com</a></p> <p>2. HOD (MM)</p> <p>CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490, E-mail : <a href="mailto:bokajanmm01@gmail.com">bokajanmm01@gmail.com</a></p> <p><b>(A) Help Desk (NIC-CPPP):</b></p> <p><b>(E-commerce): For any technical related queries please call at 24X7</b> <b>Help Desk Number 0120-4001 002/005, 0120-6277 787</b></p> <p><b>(B) System Requirement:</b></p> <p>Windows 8, 10 Professional Operating System, Internet Browser-9, 10 &amp;11 Signing type Class 3 digital signature Java JRE 6 and above.</p>
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	<p><b>THE VENDORS ARE ADVISED TO GO THROUGH THE <u>Help Manual</u> LINK AT <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> FOR GENERAL GUIDANCE ABOUT TENDER PROCESS.</b></p>
	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p><b>Note:</b> The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>In case of failure to access the payment towards cost of tender document &amp; EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB. Once documents are uploaded in the library, vendors can attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of Vendor Help Manual.</p>
5	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the responsibilities of the parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.
8	<p>Bidding in e-tender &amp; Reverse auction:</p> <p>(a). Bidder(s) need to submit necessary EMD and Tender fees (If ANY) to be eligible to bid online in the e-tender. Tender fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by CCI.</p> <p>(b). The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid is explained in Help Manual.</p> <p>a. In all cases, bidder should use their own ID and Password along with Digital</p>

	<p>Signature at the time of submission of their bid.</p> <p>b. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>(c). The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>(d). All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>(e). It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>(f). No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms &amp; conditions for the tender.</p> <p>(g). Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
09	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> of NIC-CPPP.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor Help Manual in the home page <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> to familiarize themselves with the system before bidding.

## **The Letterhead of the Bidder**

**Annexure-B**

### **Covering letter**

To,  
HOD (Mech)  
Cement Corporation of India Ltd. Bokajan Cement Factory  
Dist: Karbi Anglong (Assam) 782490

**Sub: -** Hiring services for replacement of CS with Pinion for Cement Mill and replacement of CS with Pinion & reversal of Girth-gear for Raw Mill 1.

Ref:-Your NIT No. BKJ/MECH/PP/24-25

Dated .....

Dear Sir,

With reference to your tender for the above work, We/I hereby submit our/my tender online in two Parts i.e.; Part-A Techno-Commercial bid and Part-B Price-bid as per NIT and instructions in the tender documents.

### **Part-A: Techno-Commercial Bid:**

#### **On-Line Submission (Soft Copy)**

The following documents duly filled in, signed digitally and stamped are up-loaded On-Line through [etenders.gov.in/eprocure/app](http://etenders.gov.in/eprocure/app) (CPP Portal) .

Sl. No.	Description	Yes/No/NA
1	The Tender Special terms and conditions in Part III ( Annexure-B) and Part IV(Annexure-C) duly signed digitally and stamped on each page in token of acceptance of the same in its entirety	
2	General Terms and Conditions Part I & II	
3	Scanned copy of Covering letter Annexure -1) (Available in CCI website )	
4	Scanned copy of Integrity pact & IEM. (Annexure -2) (Available in CCI website )	
5	Certificate whether any officer of your Corporation is related to me/us or not (Annexure-3) (Available in CCI website )	
6	List of unexecuted orders in hand as per (Annexure-4) (Available in CCI website )	
7	Bidder firm/ Company profile (Annexure-5) (Available in CCI website )	
8	Details of plant and machinery installed. (Annexure -6) (Available in CCI website )	
9	Details of testing facilities installed. (Annexure -7) (Available in CCI website )	
10	Details of orders executed, including CCI during last 3 years (Annexure-8) (Available in CCI website )	
11	Declaration letter having read and understood the GTC. (Annexure-9)	

	(Available in CCI website )	
12	GST Registration No	
13	Scanned copy of the PAN card in the name of company.(in case of proprietary firm it can be in the name of the proprietor)	
14	Partnership Deed/Memorandum & Article of association	
15	IT returns for last three years.	
16	Balance sheet for last three years	
17	In case of firm registered with MSME, Certificate from MSME (NSIC Certificate) clearly Specifying the date of registration along with starting of manufacturing process and whether it is registered under ST/SC. The firms registered with MSME will also have to submit a copy of Udyog Aadhar Memorandum	

**Part-B: Price bid: submitted on-line as per “PRICE BID” format Annexure -F**

We/I hereby declare that We/I have not been debarred from tendering for contracts in any of the departments of Govt./Semi Govt./Public Sector Undertaking and Local Bodies.

We/I certify that the information given by us/me in the tender documents is correct and if at any stage the same is found to be incorrect, the contract will be liable to be terminated /rescinded and action may be taken against us/me by the Corporation for damages.

We are/I am duly authorized/ empowered to sign all the tender documents

a) Name of the Tenderer.....

b) Full Postal Address: .....  
.....  
.....

c) Telegraphic Address/Telex/Fax.....

d) Phone:  
Office.....Residence.....

e) E-mail .....

Yours faithfully,

SIGNATURE OF THE TENDERER WITH SEAL

WITNESS (NAME & ADDRESS) 1-----

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NIT No: BKO/MECH/PP/ 2024-25

Annexure-C

## PART-III

### SPECIAL TERMS AND CONDITIONS OF TENDER FOR HIRING SERVICES FOR VARIOUS JOBS IN PACKING PLANT AREA.

In addition to the above, the following will also apply.

#### **1. SCOPE OF WORK**

Various repair and maintenance jobs in packing plant area. The Detailed scope of work mentioned in Part IV.

#### **2. ELIGIBILITY CRITERIA:**

The bidder should be well experienced in the line of work under consideration. In proof of the same the bidder should furnish documentary evidence such as copy of few work orders executed by them/certificate for satisfactory performance of the work issued to them for the work of similar nature with value.

#### **3. SITE VISIT:**

Prior to the submission of offer, the parties are requested to visit the site of work condition, location and other arrangements for assessment of necessary spares & labour arrangement for carrying out the work as per scope given above before submitting offer. No claim whatsoever shall be entertained by the Corporation later on after the submission of the tender.

#### **4. PRICES:**

- The Bank Guarantee as mentioned under different columns (EMD, Security Deposit, Performance Guarantee etc.) are to be submitted as per CCI formats from any Nationalized Banks only of equal amount as per validity indicated in the relevant clause with claim period of further 3 months.
- Prices are to be quoted on firm and F.O.R. destination basis as per Price Bid format only. However, GST, will be payable as per actual as applicable.
- No escalation during the period of contract/execution of the entire contract/extended period on whatever reasons thereof will be allowed in prices.
- The price should be quoted strictly in our prescribed Price Bid Performa only which is enclosed with the tender, both in figures and words to avoid ambiguities. In case of any difference in figures & words, the lower amount of the two will be taken into consideration.
- Award of contract will be solely at the discretion of CCI.
- Price quoted in tender shall remain firm till the end of the contract period.

## **5. EARNEST MONEY DEPOSIT (EMD)**

Rs. 11,400/- to be paid through online mode through NEFT/RTGS in below given account details:

**Name of Beneficiary:** Cement Corporation of India Ltd.

**Account No. :** 33067285257

**Bank :** Sate Bank of India

**Branch :** Bokajan

**IFSC Code :** SBIN02028

SSI units registered with NSIC, MSME and Public Sector Undertakings are exempted from furnishing EMD only.

## **6. SECURITY DEPOSIT(SD):**

The security deposit an amount of 5% of the contract value (i.e. including taxes, freight, P&F etc.) shall be deposited by the successful bidders within 15 days of award of LOI/Work Order.

The SD may be made either by bank draft or bank guarantee in favor of Cement Corporation of India Ltd. from any nationalized bank in the prescribed form valid for a period of 6 months beyond the date of completion of contract with a further claim period of 3 months. The EMD will be adjusted towards portion of security deposit.

The Security Deposit shall be refunded within 2 months from the date of satisfactory completion of the warranty period and on the basis of certificates given by the CCI.

## **7. PAYMENT TERMS:**

- i. 90% after completion of the work + Taxes (in full)
- ii. 10% after completion of warranty period.

GST will be paid only after reflecting in the portal.

## **8. WARRANTY PERIOD:**

- a. The tenderer shall guarantee that the entire specified job shall be of first class workmanship and quality for a period of 03 months from the date of completion of job.
- b. The tenderer shall warranty that no replace, rectify or repair free of cost at our Factory site, the components or the parts of the machinery, including the bought outs which have become unserviceable due to any of the defects within a period of 03 (Three) months from the date of successful completion of the job. If the tenderer is not complying with the above within a reasonable time, the Corporation shall have the option to rectify, repair or replace the defective parts/machinery after expiry of two weeks' notice and at the risk and cost of the tenderer.

## **9. MODE OF PAYMENT :**

Payment mode will be electronically i.e., through NEFT/RTGS. Payment shall be released by RTGS /NEFT on receipt and acceptance of material/ equipment at CCI site or approval of running bills in case of erection and commissioning charges

## **10. DURATION OF THE CONTRACT:**

Work to be completed within 7 days from the stoppage of packing plant (Days means 24 hrs of a day). The party will be informed 7 days prior to stoppage of packing plant for mobilization and preparatory jobs.

**11. TERMINATION OF THE CONTRACT:**

CCI reserves the right to terminate/short close the contract within a month with 15 days prior notice to the party regarding reasons.

**12. MOBILIZATION:**

You are requested to mobilize manpower immediately after receipt of work order.

**13. PENALTY/ L/D:**

- a. Any delay beyond the scheduled completion period of the project will attract penalty @ 0.5% delay per fortnight of the total contract value subject to the maximum ceiling of 5% of the total contract value.
- b. The date of successful commissioning on the basis of certificate given by CCI will be treated as the date of completion for the purpose of calculating penalty.

**14. INVOICING:**

- a. Three set of copies of invoices showing basic rates, full taxes amount/GST, freight etc. along with packing list, delivery challan, Railway receipt/ Lorry receipt/ Parcel e-way bill or similar other documents are to be sent to the consignee, in case of direct payment option by DD submitted to CCI duly certified by CCI representative. Copy of these documents should also be sent immediately after dispatch of the consignment to the destination by fax/mail to avoid demurrage/ wharf age.
- b. Three copies of invoices of which one shall be original duly pre-receipted along with packing list/delivery challan shall be sent to the paying authority directly.
- c. If any extra charges including wharf age/ demurrage are incurred in taking delivery of the consignment due to supplier's failure to observe the conditions mentioned above, the same would be recovered from the supplier.

**15. CONSIGNEE:**

- a. HOD (MM) - BOKAJAN (ASSAM). However, the consignment note (C/N)/LR/RR shall be endorsed by CCI in the name of tenderer's representative posted at CCI Bokajan Unit to facilitate receipt, unloading, transport and safe custody by him at CCI's site.
- b. The successful tenderer should ensure that their site in-charge would be available at Bokajan unit, before the first lot of material reaches the unit, for ensuring the receipt, unloading of the material and its safe unloading as well as custody etc.
- c. Transit insurance, insurance during storage will be in the scope of successful tenderer only.

**16. PAYING AUTHORITY:**

H.O.D (FINANCE) - BOKAJAN CEMENT FACTORY, BOKAJAN.

**17. INSPECTION:**

- a. The equipments overhauling/repair job shall also be inspected at works at regular intervals by the CCI representative. However, complete supervision shall be on contractor's scope.
- b. Inspection shall, in no way, absolve the contractor of their responsibilities of workmanship, quality and performance guarantee offered by them.

**18. LAWS GOVERNING THE CONTRACT:**

This contract shall be governed by the laws of Union of India in force. All the state & central labour law will be applicable to the worker to the working at the site.

**ESI REGISTRATION:**

The tenderer & their authorized contractor should have ESI Registration & ESI code no. under ESI

Act 1948.

**19. STATUTORY REQUIREMENT:**

The tender should be accompanied by labour license, ESIC, IT, PAN & GST reg. no. the contractor shall be responsible for fulfilling all the statutory requirements (related to this contract) as deemed necessary by different agencies. The contractor will bear all cost for above statutory requirement.

**20. RULES AND REGULATION:**

The contractor should follow strictly all the Rules and Regulations of the Corporation as well as the regulatory/statutory, Local Authority in connection with the contract. The contractor will be held responsible for any violation of the Rules and Regulations of the Corporation and regulatory/statutory authority.

**21. ACCIDENT:**

The contractor shall be liable for compensation to his labours payable under the Workman's Compensation Act, 1923 or any other act in case of accident. In case he fails to pay the compensation, the corporation reserves the right to make the payment and recover the same from any of his bills or Security deposit. The contractor must obtain License from the labour Licensing Authority before starting the work/ fifteen days time of receiving LOI. Labour License and insurance premium will be reimbursed by the corporation. Photo copies of the above will be submitted to the P&A Department before the start of the work.

**22. OTHER TERMS AND CONDITIONS**

- a. The validity of the rates quoted shall be for 120 days from the date of opening of tender.
- b. The successful tenderer must submit the ID proof, any accidental policy cover, PPE if any, Aadhar card each of their employees who is attending the job inside the factory.
- c. The employee who is attending the job must cover under accidental policy/ESIC.
- d. The employee who is attending the job must use PPE during visit.
- e. Accommodation is in Contractors Scope.
- f. The contractor shall submit the list of employees at the time of commencement of work and any change thereof be intimated to the management.
- g. The persons engaged by the contractor for taking up the jobs should not be under the influence of liquor or any other drugs while working. In case anybody is found in drunken condition, such person shall not be allowed to work.
- h. The contractor will follow all the rules & Regulations of Labor Laws as enforced by the State/Central Government from time to time.
- i. All safety rules & regulations should be followed strictly. The safety of persons deployed by the contractor shall be the responsibility of the contractor. it is advisable to him to issue all required PPE's to their employees as on when required & insist to him to bear the same during the working hours. In case of any accident/ injury to the persons engaged by the contractor, CCI will not be liable to pay anything in this regard.

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NIT No: BKO/MECH/PP/ 2024-25

Annexure-D

## **PART- IV: Technical Specification**

### **General Information of Plant**

- 1) Bokajan Cement Factory is located at Bokajan Town, 15 Km away from Dimapur Town and about 250 Km away from Guwahati (Assam). Bokajan is well connected by Bus & Train route (on Guwahati- Dibrugarh Rail Line).
- 2) Bokajan Cement Factory is a 1.98 lakh MT cement plant one among the three operating units of Cement Corporation of India Limited (A Government of India Enterprise).

**Geographical Location of the site: 26 ° 01/13.8/IN & 93 °45/52.5//E**

### **2. SCOPE OF WORK:**

Scope of work specifies the major outlines of the jobs. The contractor shall do any minor modification/rectification/adjustment/testing etc. as per the site requirement without any extra charges.

#### **PACKING PLANT:**

##### **I. Overhauling of Bag Filter Fan:**

- Dismantling of Bag Filter fan casing, impeller, and inlet duct and support structure.
- Repairing of base frame, Bag filter fan casing along with inlet duct and support structure.
- Erection of Bag Filter fan casing, Impeller, Inlet duct etc.
- Painting of Base Frame, Inlet duct, Fan casing and support structures.
- Trial Run.
- Shifting damaged parts to scrap yard/designated location.

##### **II. Repairing of Stack and inlet duct:**

- Arrangement of Temporary structure for stack and inlet duct.
- Repairing of base frame, Inlet duct, Stack and support structures.
- Dismantling of Temporary structure.
- Painting of Inlet duct, Stack and support structures.
- Shifting damaged parts to scrap yard/designated location.

##### **III. Overhauling of Root Blower and repairing of Base frame:**

- Dismantling of Root blower and associated pipe lines
- Repairing the base frame and overhauling of root blower.
- Painting the base frame and associated pipe lines.
- Trial run.
- Shifting damaged parts to scrap yard/designated location.

#### **IV. Overhauling of Bag Filter (8X10):**

- Dismantling of Filter bags along with cages, Air chamber and other associated spares.
- Repair of tube sheets and damaged accessories.
- Installation of new bags along with cages, air chamber and other associated accessories.
- Preparation of new base frame for compressor.
- Installation of new compressor along with pipeline and connection with bag filter.
- Trial run.
- Shifting damaged bags and parts to scrap yard/designated location.

Apart from the above work content the scope of work of the contractor shall also include the following:

- 1) Transportation of material from the stores to site if required.
- 2) Collection, removal & stacking of scrap generated at scrap yard.
- 3) Formation and dismantling of steel staging platforms (if any required) and cleaning the area of such job/works as would be carried out during the work.
- 4) General cleaning of the machinery premises of rejected materials.
- 5) Rectification/modification other than mentioned above as required during the job.
- 6) Consumables required for cleaning, painting, tools & tackles etc. will be in Contractor's scope.

#### **3. Other Terms and conditions:-**

- 1) The entry (in and out) of the contractor & workforce shall be regulated as per the instructions by the contractor Personnel/Security Departments.
- 2) All tools and tackles viz Chain blocks, spanners, welding machines its tools & PPE's for welding & cutting, Grinding machines, safety belts, wire brush, extension cords, PPE's, consumables etc. will be in Contractors scope.
- 3) The consumables like Welding Electrodes, Oxygen and DA cylinders only will be provided by CCI at free of cost.
- 4) Anticorrosive paint, Red-oxide, Thinner, Paint Brush etc are in Contractors scope paint from reputed brand like Asian Paint/Burger is acceptable.
- 5) Transportation of all tools and tackles including chain blocks, welding machines and accessories, scaffolding material, Grinding machines etc shall be in contractors scope.
- 6) The R.A. bills shall be forwarded to Finance Department for payment only after due certification by CCI & authorized representative.
- 7) The contractor shall maintain proper record under various Acts/Statutes in force and shall produce the same for inspection when ever requited by CCI Statutory to do so.
- 8) While working, the contractor shall provide all safety equipments and take care of the safety measures as per stipulations of Factories Act & Rules. In case of accident (Minor/Major/Fatal) of contractor & workmen, CCI is not liable to pay any compensation etc., on this account. In case of emergency, the contractor & workers will be allowed OPD at our health centre treatment and cost of treatment shall be recovered from the contractor.

- 9) CCI will not be liable for any loss /damages to the contractor an account of no availability of any fronts or services due to reasons beyond control of CCI.
- 10) The contractor shall at all times indemnify CCI against all claims for compensation under the provisions of the Workmen Compensation Act, or any other law force by or in respect of any workman employed by him.
- 11) **CANTEEN FACILITIES:** Contractor has to make his own arrangements for the same.
- 12) The contractor shall have to present himself or his Site In charge/Supervisors/Engineers during the entire period of work, which will be responsible for the execution of work, and for receiving any instructions from the Engineer in charge.
- 13) The quality of work should be as per relevant standards and to the entire satisfaction of Engineer in charge of CCI.
- 14) Any action proposed to be taken by the contractor against the labor on account of any misconduct/discipline or any other act will be initiated by the contractor and will be intimated to the Management.
- 15) The contractor will ensure to issue employment cards to his workers, which is required to be produced while entering the Factory gate of CCI Bokajan. The contractor shall submit the list of employees at the time of commencement of work and any change thereof be intimated to the management.

**Party shall quote their rates in Price Bid Format (Annexure-G) item-wise. However, the entire work will be awarded on overall L-1 basis.**

CEMENT CORPORATION OF INDIA LIMITED  
BOKAJAN CEMENT FACTORY  
(A Govt. of India Enterprises - ISO 9001:2015 Certified)

**INPUT-TAX CREDIT**

We are entitled for availing of INPUT-TAX Credit in respect of GST paid on materials. For availing INPUT-TAX Credit, following documents are required to be submitted along with supply of materials:-

- i) A clear GST invoice, having HSN/SAC code duly stamped and signed by the supplier.
- ii) The GST rate and amount should be clearly shown separately in the Tax-invoice.
- iii) The copy of the Tax-invoice or as specified in GST meant for transporter.
- iv) In Addition to above supplier will also upload tax Invoice on GST Portal & pay GST to Govt.
- v) The supplier has to ensure GST registration in Assam for billing of, as place of supply of services is Assam.

Please confirm all the documents would be submitted along with each and every supply for availing the INPUT-TAX Credit. In case any of the documents is not submitted, INPUT-TAX Credit is not allowed by Tax authority on the GST paid by us, then the amount will be debited from your bill for the concerned supply or other payment.

Please submit this Annexure duly sealed and signed along with techno-commercial bid as token of acceptance of the above

Signature of Tenderer  
with stamp & seal



**INTEGRITY PACT**

**Between Cement Corporation of India Limited (CCI) hereinafter referred to as "The Principal", and**

**-----hereinafter referred to as "The Bidder/Contractor"**

**Preamble:**

The Principal intends to award, under laid down organizational procedures, contract/s for -----  
-----The Principal value full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness / transparency in its relations with its Bidder(s) and / or Contractor(s). In order to achieve these goals, the Principal will appoint an Independent External Monitor (IEM), who will monitor the tender process and the execution of the contract for compliance with the principles mentioned above. Section 1 - Commitments of the Principal

(1) The Principal commits itself to take all measures necessary to prevent corruption and to observe the following principles:-

- a) No employee of the Principal, personally or through family members, will in connection with the tender for, or the execution of a contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
- b) The Principal will, during the tender process treat all Bidder(s) with equity and reason, The Principal will in particular, before and during the tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential additional information through which the Bidder(s) could obtain an advantage in relation to the tender process or the contract execution.
- c) The Principal will exclude from the process all known prejudiced persons.

(2) If the Principal obtains information on the conduct of any of its employees which is a criminal offence under the IPC/PC Act, or if there be a substantive suspicion in this regard, the Principal will inform the Chief Vigilance Officer and in addition can initiate disciplinary actions.

**Section 2 - Commitments of the Bidder(s)/ contractor(s) :**

(1) The Bidder(s)/ Contractor(s) commit himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the tender process and during the contract execution.

- a) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal's employees involved in the tender process or the execution of the contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the tender process or during the execution of the contract.
- b) The Bidder(s)/Contractor(s) will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelisation in the bidding process.
- c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act; further the Bidder(s)/ Contractor(s) will not use improperly; for purposes of competition or personal gain, or pass on to others, any information or document provided by the Principal as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

- d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the name and address of the Agents/representatives in India, if any. Similarly the Bidder(s)/Contractor(s) of Indian Nationality shall furnish the name and address of the foreign principals, if any, Further details as mentioned in the "Guidelines on Indian Agents of Foreign Suppliers" shall be disclosed by the bidder(s) / Contractor(s). Further, as mentioned in the Guidelines all the payments made to the Indian agent/representative have to be in 'Indian Rupees only.
- e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the contract
- f) The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
- g) Bidder(s)/Contractor(s) signing IP shall not approach the court while Representing the matters to IEMs and he/she will await their decision in the matter.
- h) In case of a joint venture, all the partners of the joint ventures to signed the IP.
- i) Any violation of Integrity Pact would entail disqualification of the Bidders and exclusion from future business dealings, as per the existing Provision of GFR, 2017, PC act, 1988 and other Financial Rules/Guidelines etc. as may be applicable to the origination concerned.
- j) In the event of any dispute between the management and the contractor Relating to those contracts where integrity pact is applicable, in case, both the parties are agreeable, they may try to settle dispute through mediation before the panel of IEMs in a time bound manner. If required the Organizations may adopt any mediation rule for this purpose. In case, the dispute remains unresolved even after mediation by the panel Of IEMs, the organizations may take further action as per the terms & Conditions of the contract.

### **Section 3 - Disqualification from tender process and exclusion from future contracts:**

- (1) If the Bidders(s)/Contractor(s), before award or during execution has committed a transgression through a violation of Section 2, above or in any other form such as to put his reliability or credibility in question, the principal is entitled to disqualify the Bidder(s)/Contractor(s) from the tender process or to terminate the contract, if already signed for such reason.
- (2) If the Bidder/Contractor has committed a serious transgression through a violation of sector-2 such as to put his reliability or credibility into question, the principal is entitled also to exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be determined by the circumstances of the case, in particular the number of transgressions, the position of the transgressors with the company hierarchy of the Bidder and the amount of the damage. The exclusion will be imposed for a minimum of 6 months and maximum of 3 years.
- (3) If the Bidder/Contractor can prove that he has restored/recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal may revoke the exclusion prematurely.
- (4) A transgression is considered to have occurred if in light of available evidence no reasonable doubt is possible.

### **Section 4 - Compensation for Damages:**

- (1) If the Principal has disqualified the Bidder(s) from the tender process prior to the award according to Section 3, the Principal is entitled to demand and recover the damages equivalent to Earnest Money Deposit/ Bid Security.
- (2) If the Principal has terminated the contract according to Section 3, or if the Principal MM entitled

to terminate the contract according to Section 3, the Principal shall be entitled to demand and recover from the Contractor liquidated damages of the Contract value or the amount equivalent to Performance Bank Guarantee.

**Section 5 - Previous transgression :**

- (1) The Bidder declares that no previous transgressions occurred in the last 3 years with any other Company in any country conforming to the anti corruption approach or with any other Public Sector Enterprise in India that could justify his exclusion from the tender process.
- (2) If the Bidder makes incorrect statement on this subject, he can be disqualified from the tender process.

**Section 6- Equal treatment of all Bidders/Contractors/Sub-contractors :**

- (1) The Bidder(s)/ Contractor(s) undertake(s) to demand from all subcontractors the commitment consistent with this Integrity Pact, and to submit it to the Principal before contract signing.
- (2) The Principal will enter into agreements with identical conditions as this one with all Bidders and Contractors.
- (3) The Principal will disqualify from the tender process all bidders who do not sign this Pact or violate its provisions.

**Section-7- Criminal charges against violating bidder(s)/Contractor(s)/Subcontractors:**

If the Principal obtains knowledge of conduct of a Bidder, Contractor or Subcontractor, or of an employee or a representative or an associate of a Bidder, Contractor or Subcontractor which constitutes corruption, or if the Principal has substantive suspicion in this regard, the Principal will inform the same to the Chief Vigilance Officer.

**Section 8 -Independent External Monitor/Monitors :**

- (1) The Principal appoints competent and credible Independent External Monitor for this Pact. The task of the Monitor is to review independently and objectively, whether and to what extent the parties comply with the obligations under this agreement.
- (2) The Monitor is not subject to instructions by the representatives of the parties and performs his functions neutrally and independently. He reports to the Chairman, CCI.
- (3) The Bidder(s)/Contractor(s) accepts that the Monitor has the right to access without restriction to all tender documentation of the Principal including that provided by the Contractor. The Contractor will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor is under contractual obligation to treat the information and documents of the Bidder(s)/Contractor(s)/Subcontractor(s) with confidentiality.
- (4) As soon as the Monitor notices, or believes to notice, a violation of this agreement, he will so inform the Management of the Principal and request the Management to discontinue or take corrective action, or to take other relevant action. The monitor can in this regard submit non-binding recommendations. Beyond this, the Monitor has no right to demand from the parties that they act in a specific manner, refrain from action or tolerate action. However, the independent External Monitor shall give an opportunity to the Bidder/Contractor to present its case before making its recommendations to the Principal.
- (5) The Monitor will submit a written report to the Chairman, CCI within 5 to 10 weeks from the date of reference or intimation to him by the Principal and, should the occasion arise, submit proposals for correcting problematic situations.
- (6) Monitor shall be entitled to compensation on the same terms as being extended to / provided to Independent Directors on the CCI Board.

- (7) If the Monitor has reported to the Chairman CCI, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman, CCI has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.
- (8) The word 'Monitor/' would include both singular and plural.
- (9) Independent External Monitor shall be required to maintain confidentiality of the information acquired and gathered during their tenure/role as independent Monitor. Any breach in this regard would be subject to the legal judicial system of India.
- (10) Independent External Monitor(s) shall be required to furnish an Undertaking and disclose before taking any assignment that he/she has no interest in the matter or connected with the party (Bidder/Contractor) in any manner.

#### **Section 9 — Pact duration :**

This pact begins when both parties have legally signed it. It expires for the Contractor 12 months after the last payment under the contract and for all other bidders 6 months after the contract has been awarded. If any claim is made/lodged during this time, the same shall be binding and continue to be valid despite the lapse of this pact as specified above, unless it is discharged/determined by Chairman of CCI.

#### **Section 10 — Other provisions :**

- (1) This agreement is subject to Indian Law. Place of performance and jurisdiction is the Registered Office of the Principal, i.e. New Delhi.
- (2) Changes and supplements as well as termination notices need to be made in writing. Side agreements have not been made.
- (3) If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.
- (4) Should one or several provisions of this agreement turn out to be invalid, the remainder of this agreement remains valid. In this case, the parties will strive to come to an agreement to their original intentions.

(For and on behalf of the Principal)  
(Office Seal)

(For and on behalf of Bidder/Contractor)  
(Office Seal)

Place \_\_\_\_\_

Date \_\_\_\_\_

Witness 1 :

(Name & Address) \_\_\_\_\_

\_\_\_\_\_

Witness 2 :

(Name & Address) \_\_\_\_\_

\_\_\_\_\_

# CEMENT CORPORATION OF INDIA LIMITED



(A Govt. of India Enterprise)  
An ISO 9001:2008 Certified Company  
CIN – U74899DL1965PLC004322  
Bokajan Cement Factory – 782 490  
Dist. Karbi Anglong: Assam  
Phone 03675 – 246106/246109, Fax No. 03675-246107  
E-mail ID: [ccibcfmech1@gmail.com](mailto:ccibcfmech1@gmail.com)



**Annexure-G**

**NIT No: BKO/MECH/PP/ 2024-25**

## **PRICE BID**

**Sub : Hiring services for various jobs in Packing Plant area.**

Sl.No.	Description	UOM	Basic rate (Rs)	GST as applicable	Total Amount (Rs)
1	Overhauling of Bag Filter Fan	Lump sum			
2	Repairing of Stack and inlet duct	Lump sum			
3	Overhauling of Root Blower and repairing of Base frame	Lump sum			
4	Overhauling of Bag Filter (8X10)	Lump sum			
Grand Total					

- The lowest Quoted rate shall be evaluated on the overall L-1 basis.
- The prices are to be quoted as per clause. 3 of Part –III – Special terms and Conditions.
- Certified that the GST indicated as above are as per the prevailing Act of GST and provision made there under.
- Certified that the above rates have been given in accordance with the techno-commercial bid of the tender.

( )  
**Signature of the Tenderer**  
**With company's stamp**  
**Name and designation**

**Date:-**