



# CEMENT CORPORATION OF INDIA LIMITED

(A GOVERNMENT OF INDIA ENTERPRISE)

BOKAJAN CEMENT FACTORY (ISO 9001:2015 Certified Company)

Bokajan, Distt. Karbi Anglong – (Assam)-782490

**CIN- U74899DL1965GOI004322**

**Phone: 03675 246106 / 246108 Fax 03675 246107**

**email: [ccibcfmech1@gmail.com](mailto:ccibcfmech1@gmail.com)**

**website: [www.ccilttd.in](http://www.ccilttd.in)**

NIT No.: BKJ/MECH/MH/SD/02/24-25

Dated:28.02.2025

## NOTICE INVITING E-TENDER (NIT)

(Only through e-procurement)

Online electronics bids through Electronic Tendering Systems (ETS) are invited from experienced/ competent person/agency for "Hiring services for replacement of Counter Shaft with Pinion for Cement Mill and replacement of Counter Shaft with Pinion for Raw Mill 1."

<b>E-TENDER NO.</b>	<b>BKJ/MECH/MH/SD/02/24-25</b>
<b>MODE OF TENDER</b>	e-Procurement System (Online Part A - Techno-Commercial Bid and Part B - PriceBid) through <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> (CPP Portal)
<b>Date of NIT available to parties to download</b>	From 21.02.2025 Till 14.03.2025 (14:30 hrs.)
<b>Earnest Money Deposit (EMD)</b>	Rs.53,000/- to be paid through online mode through NEFT/RTGS in below given account details: Name of Beneficiary: Cement Corporation Of India Ltd. Account No.: 33067285257 Bank: State Bank Of India Branch: Bokajan IFSC Code: SBIN02028 SSI units registered with NSIC, MSME and Public Sector Undertakings are exempted from furnishing EMD only.
<b>Date of Starting of e-Tender for submission of online EMD, Techno-Commercial Bid and Price Bid at <a href="http://etender.gov.in/eprocure/app">etender.gov.in/eprocure/app</a>:</b>	From 28.02.2025 Till 14.03.2025 (15:00 hrs.)
<b>Pre-bid Meeting</b>	03.03.2025

Date & time of opening of Part-A (i.e. Techno-Commercial Bid)	15.03.2025 at 15:05 hrs.
Part-B Price Bid: Date of opening of Part- B i.e. price bid shall be informed separately	To be communicated separately
Validity of offer	120 days from the date opening of techno-commercial bid

Offer is invited as per details given below: -

NIT No.	Name of the work	Activity
BKJ/MECH/MH/SD/0 2/24-25	Hiring services for replacement of Counter Shaft with Pinion for Cement Mill and replacement of Counter Shaft with Pinion for Raw Mill 1.	As per scope of work: Part-IV

- 1) Only those tenders will be considered who fulfill the terms & conditions mentioned in the tender documents.
- 2) The price- bid should be only as per CCI's price - bid format otherwise the tender is liable for rejection.

Note-Tenderer must visit CCI website [www.ccilttd.in](http://www.ccilttd.in) for part-I & II and submit the same along with the Annexure-9, part -1 & II and their annexure are part of this tender, tenderer must sign and upload online along with techno-commercial bid of the tender. Part-I & II is available in English as well in Hindi in website for better understanding, however, in case of any contradiction in Hindi & English version, English version shall prevail.

HOD (MECH)



# CEMENT CORPORATION OF INDIA LIMITED

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BOKAJAN CEMENT FACTORY (ISO 9001:2015 Certified Company)

Bokajan, Distt. Karbi Anglong – (Assam)-782490

**CIN- U74899DL1965GOI004322**

**Phone: 03675 246106 / 246108 Fax 03675 246107**

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**Website: [www.ccilttd.in](http://www.ccilttd.in)**

NIT No.: BKJ/MECH/MH/SD/02/24-25

## **LIST OF ANNEXURE**

	Part-I - Instruction to Tenderers
	Part-II General Terms & Conditions
Annexure-A	Covering Letter
Annexure-II	Integrity Pact
Annexure-III	Declaration that the officer of the Corporation are related to us/me
Annexure-IV	Unexecuted/ Present Contracts/Jobs in hand
Annexure-V	Additional information
Annexure-VI	Details of plant and machinery installed
Annexure-VII	Details of testing facility installed
Annexure-VIII	Details of orders executed including CCI during last three years
Annexure-IX	Declaration letter
Annexure-B	Part-III – Special Terms and Conditions
Annexure-C	Part-IV – Technical Specification
Annexure-D	Input Tax Credit
Annexure-E	Price Bid Pro-forma (Price schedule)

Note: - Part-I - Instruction to tenderers, Part-II General terms & conditions, all formats and submit the same along with Annexure-9 which is available in CCI web site [www.ccilttd.in](http://www.ccilttd.in) must be submitted by tenderer duly filled & signed.

### **Important instructions for E-Procurement**

This is an E-Procurement event of CEMENT CORPORATION OF INDIA. The e-procurement service provider is NIC-Central Public Procurement Portal, New Delhi-110003

You are requested to read the terms & conditions of this tender before submitting your online tender. Tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1	<p><b>Process of E-tender :</b></p> <p><b>Registration:</b></p> <p>The process involves vendor's registration with tender wizard e-procurement portal. Only after registration, the vendor(s) can submit his/their bids electronically. Electronic Bidding for submission of Techno-Commercial Bid as well as Price Bid over the internet will be done. The Vendor should possess Class III signing type digital certificate. Vendors are to make their own arrangement for bidding from a P.C. connected with Internet. NIC-CPPP is not responsible for making such arrangement. (Bids will not be recorded without Digital Signature).</p> <p>SPECIAL NOTE: THE PRICE BID AND THE COMMERCIAL BID HAS TO BE SUBMITTED ON-LINE AT <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a></p> <p>1).Vendors are required to register themselves online with <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> Register as Vendor Filling up details and creating own user id and password→ Submit.</p> <p>2).Vendors will receive a system generated mail confirming their registration in their email which has been provided during filling the registration form.</p> <p>In case of any clarification, please contact CCI/NIC-CPPP portal.</p> <p>Contact person (Cement Corporation of India):</p> <p>1. HOD (Mech)</p> <p>CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490 Contact No.: 03675-246109, + M: 8876010331 E-mail : <a href="mailto:ccibcfmech1@gmail.com">ccibcfmech1@gmail.com</a></p> <p>2. HOD (MM)</p> <p>CCI, Bokajan Cement Factory, Bokajan, Dist: KarbiAnglong Assam-782490, M: 8897856954 E-mail : <a href="mailto:bokajanmm01@gmail.com">bokajanmm01@gmail.com</a></p> <p><b>(A) Help Desk (NIC-CPPP):</b></p> <p><b>(E-commerce): For any technical related queries please call at 24X7 Help Desk Number 0120-4001 002/005, 0120-6277 787</b></p>
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	<p><b>(B) System Requirement:</b> Windows 8, 10 Professional Operating System, Internet Browser-9, 10 &amp;11 Signing type Class 3 digital signature Java JRE 6 and above.</p> <p><b>THE VENDORS ARE ADVISED TO GO THROUGH THE <u>Help Manual</u> LINK AT <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> FOR GENERAL GUIDANCE ABOUT TENDER PROCESS.</b></p>
	<p>(A) Part I Techno-Commercial bid will be opened electronically on specified date and time as given in the NIT. Bidder(s) can witness electronic opening of bid.</p> <p>(B) Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable by CCI. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them.</p> <p><b>Note:</b> The tenderers are advised to offer their best possible rates. There would generally be no negotiations hence please submit your most competitive prices while submitting the price bid. However, in case the lowest rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the rate is still considered high, action as per prevailing instruction/guideline shall be taken.</p>
3	All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.
4	<p>In case of failure to access the payment towards cost of tender document &amp; EMD for any reason, the vender, in term, will not have the access to on line e-tender and no correspondence in this respect will be entertained and CCI will not be responsible for any such lapses on this account. Bidder(s) are advised to make remittance of tender fee and EMD through Online well in advance and verify completion of transaction in respect of tender fee and EMD.</p> <p>Vendors are instructed to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB.</p> <p>Once documents are uploaded in the library, vendors can attach documents through <i>Attach Document</i> link against the particular tender. For further assistance please follow instructions of Vendor Help Manual.</p>
5	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by CCI. Hence the bidders are required to ensure that their corporate email I.D. provided is valid and updated at the stage of registration of vendor with Tender wizard (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6	The responsibility of downloading the related corrigenda, if any, will be that of the responsibilities of the parties.
7	E-tender cannot be accessed after the due date and time mentioned in NIT.

8	<p>Bidding in e-tender &amp; Reverse auction:</p> <p>Bidder(s) need to submit necessary EMD and Tender fees (If ANY) to be eligible to bid online in the e-tender. Tender fees are non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by CCI.</p> <p>The process involves Electronic Bidding for submission of Techno Commercial Bid as well as Price Bid is explained in Help Manual.</p> <p>a. In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid.</p> <p>b. During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else.</p> <p>(c). The e-tender floor shall remain open from the pre-announced date &amp; time and for as much duration as mentioned above.</p> <p>(d). All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply. Such successful tenderer shall be called hereafter SUPPLIER.</p> <p>(e). It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. Buyer reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof.</p> <p>(f). No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms &amp; conditions for the tender.</p> <p>(g). Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.</p>
09	Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein.
10	No deviation to the technical and commercial terms & conditions are allowed.
11	After submitting online bid, the bidder cannot access the tender, once it has been submitted with digital signature.
12	CCI has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof.
13	The online tender should be submitted strictly as per the terms and conditions and procedures laid down in the website <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> of NIC-CPPP.
14	The bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered.
15	The bid will be evaluated based on the filled-in technical & commercial

	formats.
16	The documents uploaded by bidder(s) will be scrutinized. In case any of the information furnished by the bidder is found to be false during scrutiny, EMD of defaulting bidder(s) will be forfeited. Punitive action including suspension and banning of business can also be taken against defaulting bidders.
17	Bidders are requested to read the vendor Help Manual in the home page <a href="http://etenders.gov.in/eprocure/app">etenders.gov.in/eprocure/app</a> to familiarize themselves with the system before bidding.

**For and on behalf of CCI Ltd**

**HOD (Mech)**

# CEMENT CORPORATION OF INDIA LTD.

(A Govt. of India Enterprise)

NIT No.: BKJ/MECH/MH/SD/02/24-25

## **PART-III**

### **SPECIAL TERMS AND CONDITIONS OF TENDER FOR HIRING SERVICES FOR REPLACEMENT OF COUNTER SHAFT(CS) WITH PINION FOR CEMENT MILL AND REPLACEMENT OF COUNTER SHAFT (CS) WITH PINION FOR RAW MILL 1.**

In addition to the General Terms and Conditions of tender under PART – I & II, the following terms and conditions will also apply to the contract. These special terms and conditions, if contradictory to any conditions given in PART – I & II, will prevail upon the conditions given therein. In addition to the above, the following will also apply.

**In addition to the above, the following will also apply.**

#### **1. SCOPE OF WORK**

Hiring services for replacement of Counter Shaft with Pinion for Cement Mill and replacement of Counter Shaft with Pinion for Raw Mill 1. The work will be carried out in One or More phases as per requirement and priority as decided by the corporation.

#### **2. PRE-BID MEETING:**

- a) A pre-bid meeting open to all the prospective Bidder(s) will be held through video conferencing, wherein they shall be given an opportunity to obtain clarifications, if any, regarding the work and bid conditions. Interested bidders should communicate their participation by sending mail to ccibcfmech1@gmail.com.
- b) All Prospective vendors shall review the tender documents and attend the pre-bid meeting, along with their quarries, if any, against the terms and conditions of the tender along with their suggestions. Vendors can also upload/seek clarification through e-mail or letter from tendering authority before the last date fixed for raising queries. The queries raised shall be shared with every bidder attending the pre bid meeting and be part of the minutes. No clarification or observation will be entertained after the pre-bid meeting is over.
- c) The vendors shall attend the pre-bid meeting at their own cost; the tenderer shall be allowed to visit the site prior to the pre-bid meeting under the supervision of the site/project in-charge on prior intimation as per date mentioned in NIT.
- d) The pre-bid meeting shall be open meeting and one time only, the date of meeting shall be decided by the corporation. In case of any change in schedule of the pre- bid meeting, the same shall be posted in website with one week notice. In case the tenderers fail to attend the meeting, their request for rescheduling and reorganizing the pre-bid meeting shall not be entertained
- e) Raising the observations or suggestions by the tenderers shall not give them the right to modify the terms and conditions unless it is agreed/approved by the corporation.
- f) The pre-meeting shall be attended by the committee of officials of the corporation as decided by the competent authority.



- g) No further commercial or other deviations will be entertained in the tender process after pre-bid meeting.
- h) In case there is no modification in terms and conditions, the queries raised by the vendors and clarifications given by CCI committee shall be uploaded against the above tender on CCI website. The original tender terms shall be applicable.
- i) Based on the pre-bid meeting, the terms/specification/design will be freeze accordingly, if required. In case there is modification in the tender which shall be uploaded as a corrigendum in the tender along with the queries of all vendors and replies of CCI.
- j) Those parties, who have not attended the pre-bid meeting, can also participate in the tender. The tender terms will be applicable to all parties in uniform irrespective of attending the pre-bid meeting.

### **3. ELIGIBILITY CRITERIA :**

The bidder should be well experienced in Replacement of Girth-gear Pinion with countershaft/Installation of Girth-gears/Installation and commissioning of Ball Mill, Rotary Kiln/etc. In proof of the same the bidder should furnish documentary evidence such as copy of few work orders executed by them/ certificate for satisfactory performance of the work issued to them for the work of similar nature with value.

### **4. SITE VISIT :**

Prior to submission of offer, the parties are requested to visit the site of work condition, location and other arrangements for assessment of necessary spares & labour arrangement for carrying out the work as per scope given above before submitting offer. No claim whatsoever shall be entertained by the Corporation later on after submission of the tender.

### **5. PRICES :**

- i The Bank Guarantees as mentioned under different columns (EMD, Security Deposit, Advance & Performance guarantee etc.) are to be submitted as per CCI formats from any Nationalized Banks only of equal amount as per validity indicated in the relevant clause with claim period of further three months.
- ii Prices are to be quoted on firm and F.O.R. destination basis as per Price Bid format only. However, GST, will be payable as per actual as applicable.
- iii No escalation during the period of contract / execution of the entire contract / extended period on whatever reasons thereof will be allowed in prices.
- iv The price should be quoted strictly in our prescribed Price Bid Format only enclosed with the tender, both in figures and words to avoid ambiguities. In case of any difference in figures & words, the lower amount of the two will be taken into consideration.
- v Award of contract will be solely at the discretion of CCI.
- vi Price quoted in tender shall remain firm till the end of the contract period.

**6. EARNEST MONEY DEPOSIT (EMD)**

Rs.53,000/- to be paid through online mode through NEFT/RTGS in below given account details:

**Name of Beneficiary:** Cement Corporation Of India Ltd.

**Account No.:** 33067285257

**Bank:** State Bank Of India

**Branch:** Bokajan

**IFSC Code:** SBIN02028

SSI units registered with NSIC, MSME and Public Sector Undertakings are exempted from furnishing EMD only.

**7. SECURITY DEPOSIT(SD):**

The security deposit an amount of 5% of contract value (i.e. including taxes, freight, P&F etc.), shall be deposited by successful bidders within 15 days from date of award of LOI/Work Order.

The SD may be made either by bank draft or bank guarantee in favor of Cement Corporation Of India Ltd. from any nationalized bank in the prescribed form valid for a period of 6 months beyond the date of completion of contract with a further claim period of 3 months. The EMD will be adjusted towards portion of security deposit.

This Security Deposit shall be refunded within 3 months from the date of satisfactory completion of the job/commissioning and on the basis of certificates given by CCI.

**8. PAYMENT TERMS:**

Payment will be done on pro-rata basis i.e. billing will be done on the actual work done

- i. 90% after completion of the work + Taxes (in-full)
- ii. 10% after completion of warranty period.

GST will be paid only after reflecting in the portal.

**9. WARRANTY PERIOD:**

- a. The tenderer shall guarantee that the entire specified job shall be of first class workmanship and quality for a period of Twelve months from the date of completion of the job.
- b. The tenderer shall warranty that to replace, rectify or repair free of cost at our Factory site, the components or the parts of the machinery, including the bought outs which have become unserviceable due to any of the defects within a period of Twelve months from the date of successful completion of the job. If the tenderer is not complying with the above within a reasonable time, the Corporation shall have the option to rectify, repair or replace the defective parts / machinery after expiry of two weeks' notice and at the risk and cost of the tenderer.

**10. MODE OF PAYMENT:**

Payment to the tenderer through e-payment only. Payment shall be released by RTGS / NEFT on receipt and acceptance of material/ equipment at CCI site or approval of running bills in case of erection and commissioning charges.

#### **11. DURATION OF THE CONTRACT:**

Work to be completed within the stipulated plant shutdown time period (approx. 10 to 15 days) and the same will be informed to you prior to the shutdown of the mills and as per availability.

The party will also be informed 15 days prior to stoppage of the Plant for mobilization and preparatory job.

#### **12. TERMINATION OF THE CONTRACT:**

CCI reserves the right to terminate/short close the contract within a month with 15 days prior notice to the party regarding reasons.

#### **13. MOBILIZATION:**

You are requested to mobilize manpower within 15 days from the intimation for Plant stoppage and start the pre-paratory work.

#### **14. PENALTY/L.D.**

- a. Any delay beyond the scheduled completion period of the project will attract penalty @ 0.5% delay per fortnight of the total contract value subject to the maximum ceiling of 5% of the total contract value.
- b. The date of successful commissioning on the basis of certificate given by CCI will be treated as the date of completion for the purpose of calculating penalty.

#### **15. INVOICING:**

- a. Three set of copies of invoices showing basic rates, full taxes amount / GST, freight etc. along with packing list, delivery challan, Railway Receipt / Lorry Receipt / Parcel way bill or similar other documents are to be sent to the consignee, in case of direct payment option by DD submitted to CCI duly certified by CCI representative. Copy of these documents should also be sent immediately after dispatch of the consignment to the destination by fax / mail to avoid demurrage / wharf age.
- b. Three copies of invoices of which one shall be original duly pre-receipted along with Packing list/delivery challan shall be sent to the paying authority directly.
- c. If any extra charges including wharf age / demurrage are incurred in taking delivery of the consignment due to supplier's failure to observe the conditions mentioned above, the same would be recovered from the supplier.

#### **16. CONSIGNEE:**

- a. HOD (MM) – BOKAJAN (ASSAM). However, the consignment note (**C/N**) / LR / RR shall be endorsed by CCI in the name of tenderer's representative posted at CCI BOKAJAN Unit to facilitate receipt, unloading, transport and safe custody by him at CCI's site.
- b. The successful tenderer should ensure that their site in-charge would be available at Bokajan unit, before the first lot of material reaches the unit, for ensuring the receipt, unloading of the material and its safe unloading as well as custody etc.
- c. Transit insurance, insurance during storage will be in the scope of successful Tenderer only.

**17. PAYING AUTHORITY:**

H.O.D. (FINANCE ) – BOKAJAN CEMENT FACTORY, BOKAJAN.

**18. INSPECTION:**

- a. The equipments overhauling/repair job shall also be inspected at works at regular intervals by the CCI representative. However, complete supervision shall be on Contractors scope.
- b. Inspection shall, in no way, absolve the supplier of their responsibilities of workmanship, quality and performance guarantee offered by them.

**19. LAWS GOVERNING THE CONTRACT:**

This contract shall be governed by the laws of Union of India in force. All the state & central labour law will be applicable to the worker to the working at the site.

**ESI REGISTRATION:**

The tenderer & their authorized contractor should have ESI Registration & ESI code no. under ESI Act 1948.

**20. STATUTORY REQUIREMENT:**

The tender should be accompanied by Labour licence, ESIC, IT, PAN & GST reg. no. The contractor shall be responsible for fulfilling all the statutory requirements (related to this contract) as deemed necessary by different agencies. The contractor will bear all cost for above statutory requirement.

**21. RULES AND REGULATION:**

The contractor should follow strictly all the Rules and Regulations of the Corporation as well as the regulatory/statutory, Local Authority in connection with the contract. The contractor will be held responsible for any violation of the Rules and Regulations of the Corporation and regulatory/statutory authority.

**22. ACCIDENT:**

The contractor shall be liable for compensation to his labours payable under the Workman's Compensation Act, 1923 or any other Act in case of accident. In case he fails to pay the compensation, the Corporation reserves the right to make the payment and recover the same from any of his bills or Security Deposit. The contractor must obtain Licence from the Labour Licensing Authority before starting the work / fifteen days time of receiving LOI. Labour Licence and Insurance premium will be liability of the contractor. However, insurance premium will be reimbursed by the corporation. Photo copies of the above will be submitted to the P & A Department before the start of the work.

### **23. OTHERS TERMS & CONDITION:**

- a) The validity of the rates quoted shall be for 120 days from the date of opening of tender.
- b) The successful tenderer must submit the ID proof, any accidental policy cover, PPE If any, Aadhar card each of their employee who is attending the job inside the factory.
- c) The employee who is attending the job must cover under accidental policy/ESIC.
- a) The employee who is attending the job must use PPE during visit.
- b) Accommodation is in Contractors Scope.
- e) The persons engaged by the contractor for taking up the jobs should not be under the influence of liquor or any other drugs while working. In case anybody is found in drunken condition, such person shall not be allowed to work.

The contractor will follow all the Rules & Regulations of labor Laws as enforced by the State/Central Government from time to time.

All Safety rules & regulations should be followed strictly. The safety of persons deployed by the contractor shall be the responsibility of the contractor. It is advisable to him to issue all required PPEs to their employees as on when required & insist to him to bear the same during the working hours. In case of any accident/injury to the persons engaged by the contractor, CCI will not be liable to pay anything in this regard.

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**CEMENT CORPORATION OF INDIA LIMITED**

(A GOVERNMENT OF INDIA ENTERPRISE)

NIT No.: BKJ/MECH/MH/SD/02/24-25

**PART- IV: TECHNICAL SPECIFICATIONS****General information of the Plant:**

Bokajan cement plant (BCF) is a unit of Cement Corporation of India Ltd, Government of India Enterprises under the Ministry of Heavy Industries. Bokajan Cement Factory went into commercial production in 1977. Plant is situated at Bokajan, Karbi Anglong, Assam on the NH-39 (Golaghat Road) which is connecting to the site with Dimapur on South and Golaghat on North through the Bokajan town. Plant is well connected by Rail and Road; it is 1.4 Km far from Bokajan Railway station, 10Km from Dimapur Railway Station and the nearest airport is Dimapur at 18KM. Bokajan Cement factory is having its own Railway siding(CCIB) adjacent to Factory.

**Geographical Location of the site: 26° 01'13.8"N & 93° 45'52.5"E**

**2. SCOPE OF WORK:**

Scope of work specifies the major outlines of the jobs. The contractor shall do any minor modification/rectification/adjustment as the site requirement without any extra charges. The work will be carried out in One or More phases as per requirement and priority as decided by the corporation.

**RM 1 Counter Shaft with Pinion replacement.**

- Dismantling of Girth gear and pinion top cover, Top bearing cover of counter shaft, Counter shaft with pinion from original position.
- Cleaning of Girth-gear, Cover, bearing housing etc.
- Recording the existing radial and axial readings of the Girth-gear by using Dial-gauge.
- Inspection of Counter Shaft Bearing and if required to be replaced with new bearing. Blue matching of the bearing with Counter shaft.
- Positioning of Counter shaft with new pinion and fixing of Bearings.
- Alignment of Countershaft with Pinion and Girth-gear.
- Blue matching of Pinion with Girth gear and Grinding of teeth if required for maintaining the matching, Tooth clearance etc.
- Alignment of Girth gear with pinion and realignment of Mill if found required.
- Trial run of Mill with auxiliary and main drive.
- Full load of run of Mill.
- Shifting of dismantled parts.

**Cement Mill Counter Shaft with Pinion replacement.**

- Dismantling of Girth gear and pinion top cover, Top bearing cover of counter shaft, Counter shaft with pinion from original position.
- Cleaning of Girth-gear , Cover, bearing housing etc.
- Recording the existing radial and axial readings of the Girth-gear by using Dial-gauge.
- Inspection of Bearing and if required to be replaced with new bearing. Blue matching of the bearing with shaft.
- Positioning of Counter shaft with new pinion and fixing of Bearings.
- Alignment of Countershaft with Pinion and Girth gear.

- Blue matching of Pinion with Girth gear and Grinding of teeth if required for maintaining the matching, Tooth clearance etc.
- Alignment of Girth gear with pinion and realignment of Mill if found required.
- Trial run of Mill with auxiliary and main drive.
- Full load of run of Mill.
- Shifting of dismantled parts.

Apart from the above work content the scope of work of the contractor shall also include the following:

- 1) Transportation of material from the stores to site if required/
- 2) Collection, removal & stacking of scrap generated at scrap yard.
- 3) Formation and dismantling of steel staging platforms (if any required) and cleaning the area of such job/works as would be carried out during the work.
- 4) General cleaning of the machinery premises of rejected materials.
- 5) Rectification/modification other than mentioned above as required during the job.
- 6) Consumables required for cleaning, painting, tools & tackles etc. will be in Contractors scope.

#### **4. Other Terms and Conditions:-**

- 1) The entry (in and out) of the contractor & workforce shall be regulated as per the instructions by the contractor Personnel/Security Departments.
- 2) All Tools and tackles viz Chain blocks, spanners, welding machines its tools & PPEs for welding & cutting, Grinding machines, safety belts, Wire brush, extension cords, PPEs, consumables etc. will be on Contractors scope.
- 3) The consumables like Welding Electrodes, Oxygen and DA cylinders only will be in CCI Scope.
- 4) Anticorrosive Paint, Red-oxide, Thinner, Paint Brush etc. are in the Contractor's scope. Paint from reputed Brand like Asian paint/Burger is acceptable.
- 5) Transportation of all tools and tackles including chain blocks, welding machines and accessories, scaffolding material, Grinding machines etc shall be on Contractors scope.
- 6) The R.A. bills shall be forwarded to Finance Department for payment only after due certification by CCI & authorized representative.
- 7) The contractor shall maintain proper record under various Acts/Statutes in force and shall produce the same for inspection whenever required by CCI Statutory to do so.
- 8) While working, the contractor shall provide all safety equipment's and take care of the safety measures as per stipulations of Factories Act & Rules. In case of accident of contractor & workmen, CCI is not liable to pay any compensation etc., on this account. In case of emergency, the contractor & workers will be allowed OPD at our health centre treatment and free cost of treatment shall be recovered from the contractor.
- 9) CCI will not be liable for any loss/damages to the contractor on account of no availability of any fronts or services due to reasons beyond control of CCI.

- 10) The contractor shall at all times indemnify CCI against all claims for compensation under the provisions of the Workmen Compensation Act, or any other law force by or in respect of any workman employed by him.
- 11) **CANTEEN FACILITIES:** Contractor has to make his own arrangements for the same.
- 12) The contractor shall have to present himself or his Site Supervisors/Engineers during the entire period of work, which will be responsible for the execution of work, and for receiving any instructions from the Engineer in charge.
- 13) The quality of work should be as per relevant standards and to the entire satisfaction of Engineer in charge of CCI.
- 14) Any action proposed to be taken by the contractor against the labor on account of and mis-conduct/discipline or any other act will be initiated by the contractor and will be intimated to the Management.
- 15) The contractor will ensure issue of employment cards to his workers, which is required to be produced while entering the Factory at entry gate of CCI Bokajan. The contractor shall submit the list of employees at the time of commencement of work and any change thereof be intimated to the management.
- 16) Lodging for staff and worker in contractor scope.

Party shall quote their rates in price Bid format (Annexure-XIII) Item-wise. However, **CCI reserves the right to get the work done in phased manner as per requirement of the corporation and the work will be awarded on overall L-1 basis.**

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CEMENT CORPORATION OF INDIA LIMITED  
BOKAJAN CEMENT FACTORY  
(A Govt. of India Enterprises - ISO 9001:2015 Certified)

**INPUT-TAX CREDIT**

We are entitled for availing of INPUT-TAX Credit in respect of GST paid on materials. For availing INPUT-TAX Credit, following documents are required to be submitted along with supply of materials:-

- i) A clear GST invoice, having HSN/SAC code duly stamped and signed by the supplier.
- ii) The GST rate and amount should be clearly shown separately in the Tax-invoice.
- iii) The copy of the Tax-invoice or as specified in GST meant for transporter.
- iv) In Addition to above supplier will also upload tax Invoice on GST Portal & pay GST to Govt.
- v) The supplier has to ensure GST registration in Assam for billing of , as place of supply of services is Assam.

Please confirm all the documents would be submitted along with each and every supply for availing the INPUT-TAX Credit. In case any of the documents is not submitted, INPUT-TAX Credit is not allowed by Tax authority on the GST paid by us, then the amount will be debited from your bill for the concerned supply or other payment.

Please submit this Annexure duly sealed and signed along with techno-commercial bid as token of acceptance of the above

Signature of Tenderer  
with stamp & seal

PRICE BID PROFORMA

NIT No.: BKJ/MECH/MH/SD/02/24-25

Subject: Price Bid for hiring services for replacement of counter shaft with pinion for Cement Mill and replacement of counter shaft with pinion for Raw Mill 1 at CCI Bokajan.

Description of Work	Qty	Quoted Rate	
		In Figures	In Word
Replacement of Cement Mill counter shaft with Pinion	Lumsum		
Replacement of Raw Mill1 Counter shaft with Pinion	Lumsum		
Total			

**Note-**

- i) GST Extra
- ii) GST on the quoted rate will be paid as per the prevailing Act of GST and provision made there under only after reflecting in the GST portal.
- iii) **CCI reserves the right to get the work done in phased manner as per requirement of the corporation and the work will be awarded on overall L-1 basis.**

Certified that the above rates have been given in accordance with the techno-commercial bid of the tender.

( )

Signature

With company's stamp

Name and designation

Date :-