



CEMENT CORPORATION OF INDIA LIMITED
(A Govt. of India Enterprise)
CORE -5, SCOPE COMPLEX
7, LODHI ROAD, NEW DELHI-110 003
CIN NO- U74899DL1965PLC004322

TENDER NOTICE NO- 6(4)/15-MMO

Superscribed envelope along with all required documents, is invited from the interested and reputed manufacturers for registration of their firms with our organization for supply of centrally procured items viz- Mn steel castings, HRCS Castings, Hi-Chrome grinding media, PP Bags for cement packing of cement, Fire Bricks, Castables, Conveyor Belts (Cotton & Nylon) etc., to our factory sites at Bokajan (Assam), Rajban (HP) & Tandur (AP) as per the requirement.

As all these items are procured through e-procurement, the firms are advised to get themselves registered with M/s MSTC for participation in e-procurement of these materials. For online registration with M/s MSTC they may visit the web site www.mstcecommerce.com and apply for vendor registration.

The procurement of all materials are being made considering public procurement policy of Micro, Small and Medium Enterprises (MSME) order 2012. Hence, all the manufacturers registered with the Ministry of Micro, Small and Medium Enterprises (MSME) may apply along with the MSME registration certificates.

The format for submission of documents and other information is given hereunder for filling up and forwarding to the undersigned at above mentioned address super scribing the NIT no., material for which registration is applied (Mn. Steel/ HRCS/ PP Bags etc).

General Manger (MM)- I/C



**CEMENT CORPORATION OF INDIA LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)
87, CCI HOUSE, NEHRU PLACE
NEW DELHI – 110019**

VENDOR REGISTRATION FORM

(To be submitted duly filled alongwith all the
Documents as required)

1	Registered Name of the Firm		
2	Legal Status of the firm - Proprietor / Partnership / Public / Private.		
3	Year of Establishment Registration Registration No. 1) Under Companies Act 2) Small Scale Industries Act 3) D.G.T.D.		
4	HO Registered Office		
	- Contact Person		
	- Address		
	- Phone No.(Office)		
	- Phone No.(Residence)		
	- Mobile No.		
	- Fax No.		
	- E Mail		
5	Address of the Factory if applicable Please give location wise-details,if more than one	Location 1	Location 2
	- Contact Person		
	- Phone No.		
	- Fax No.		
6	Year of Commencement of Production		
7	Details of Past Performance:	Annual Turnover(Rs. Crores) in Last 3 Yrs.	
	Year	Annual Turnover: Rs.Cr.	
	2010-11		
	2011-12		
	2012-13		

8	Financial Position	
	- Name of Bankers	
	- Address of Banker	
	- Account No (Current/Savings)	
	- BG Limit allowed	
9	Income tax Details (Attach Sheet If required)	
	- PAN No.	
	- Last Assessment Order- Year	
10	Tax Registration Details 1. TIN no 2. CST No. 3. VAT No. 4. SERVICE TAX No	
11	Details of the facilities available at Your plant	
	- Machinery Installed	(Please attach separate list giving full list of machineries alongwith calibration done by NABL during last 2 years)
	- QA/QC Lab & Testing Facilities	(Please provide details of QC system and procedure followed in your unit)
	- Quality Policy/System if Any (ISO or similar)	
	- Have you received any Quality system certification ?	Yes/No(If yes, please attach the copy of certificates)
12	Annual Production Capacity If Applicable Please give item-wise break up in Separate sheet.	
13	Details of orders executed/completed including CCI's if any during last 3 years (Attach the performance certificates , if any)	
14	Please provide reference of at least three major customers served by you during the last three years	
	Customers Reference	
(a)	- Name	
	- Address	
	- Contact Person	
	- Tel. No.	
	- Fax No.	
	- E Mail	
	- Approximate billing range	

	- Year from which the customer is being serviced	
	Customers Reference	
(b)	- Name	
	- Address	
	- Contact Person	
	- Tel. No.	
	- Fax No.	
	- E Mail	
	- Approximate billing range	
	- Year from which the customer is being serviced	
	Customers Reference	
(c)	- Name	
	- Address	
	- Contact Person	
	- Tel. No.	
	- Fax No.	
	- E Mail	
	- Approximate billing range	
	- Year from which the customer is being serviced	
15	Present orders in hand	

I certify that the above information are correct.

Signature & seal of the Proprietor/ Director/Partner.

Name:

Place:

Date :

List of Certificates, Documents etc. as per list at Annexure 'A' to be enclosed with the Registration Application.

ANNEXURE 'A'

LIST OF ENCLOSURES TO BE ATTACHED BY VENDORS

	ENCLOSED	NOT ENCLOSED
a) Latest Income Tax Clearance Certificate /Photocopy of PAN card	_____	_____
b) Proprietary certificate/MOAA/ Partnership deed, if applicable	_____	_____
c) Copies of last three years audited balance sheets with Profit & Loss A/cs	_____	_____
d) List of Plants & Machineries	_____	_____
e) Details of testing facilities	_____	_____
f) Photocopies of executed orders	_____	_____
g) Photocopies of Performance Reports from the customers	_____	_____
h) Details of present orders in hand	_____	_____
i) Photocopy of foreign _____	_____	_____
j) Reference from the Bankers indicating financial status of the company.	_____	_____